



# THE CITY OF PAGEDALE

1420 FERGUSON AVE.  
PAGEDALE, MISSOURI 63133

314 726-1200 office  
314 726-2604 fax

December 4, 2012

Dear Consultant:

The City of Pagedale is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the background of these individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 PM, (12/20/2012) at 1420 Ferguson Ave St. Louis, MO 63133.

Sincerely,

Mary Louise Carter  
Mayor

Attachment

<b>City/County City of Pagedale, Route D</b>	
Federal Aid No.:	STP-5401 (683)
Location:	Page Avenue, Pagedale, Missouri
Proposed Improvement:	Sidewalks, Lighting, Landscaping
Length:	0.75
Approximate Construction Cost:	\$544,550
DBE Goal Determination	% 10
Consultant Services Required:	<p><i>The engineering responsibilities may include, but are not limited to, surveying, the preparation of conceptual plans, preliminary plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks, and preparation of PS&amp;E and final documents.</i></p> <p><i>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction inspection test, and be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</i></p>
Other Comments:	
Contact:	<p><i>Name Mayor Mary Louise Carter</i></p> <p><i>Address 1420 Ferguson Avenue, Pagedale, MO 63133</i></p> <p><i>Phone 314-726-1200</i></p> <p><i>E-mail:bookkeeper@cityofpagedale.org</i></p>
Deadline:	<i>Time, Date December 20, 2012 @ 5 PM</i>
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 2 copies of the letter of interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	20	Max Points
Capacity and Capability -	20	Max Points
Past Record of Performance -	20	Max Points
Familiarity with City Stormwater Issues/Projects -	20	Max Points
Familiarity with City Development Plans -	20	Max Points

## ATTACHMENT

Equal emphasis will be placed on added criteria.

Familiarity with City Storm Water Issues/ Projects:

The City of Pagedale has severe storm water problems from runoff on Page Avenue to the Residential streets. There should be an effort to correct or reduce with storm drains on Page Avenue.

Familiarity with City Development Plans:

Tax Increment Financing Development is located in this area. Engineer must be able to work with developer and continue if possible to the design with Phase I Streetscape.