

Moniteau County Courthouse  
200 East Main Street  
California, Missouri 65018



**Kenneth Kunze**  
Presiding Commissioner  
**Tony Barry**  
1<sup>st</sup> Associate Commissioner  
**Kim F. Roll**  
2<sup>nd</sup> Associate Commissioner

***Moniteau County Commission***

Phone: 573-796-2213

Fax: 573-796-3082

March 15, 2013

Dear Consultant:

Moniteau County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file with with Moniteau County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10:00am, (03/29/2013) at Moniteau County Courthouse, 200 East Main, California, MO 65018.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth Kunze".

Kenneth Kunze  
Presiding Commissioner

Attachment

<i>Moniteau County</i>	
Federal Aid No.:	BRO-B068 (12)
Location:	Moniteau Church Road
Proposed Improvement:	Replacement of bridge no. 0300004 over Howard Creek on Moniteau Church Road.
Length:	0.15 mile
Approximate Construction Cost:	\$296,000
DBE Goal Determination	0%
Consultant Services Required:	<p><b><u>Preliminary Engineering:</u></b> The design engineering responsibilities may include but are not limited to the following: Preparation of Preliminary and Final Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies, right of way acquisition, and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents per the LPA program requirements.</p> <p><b><u>Construction Engineering:</u></b> Construction engineering responsibilities include working on behalf of the county during the construction. Engineering services include assisting with preconstruction conference, site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, review contractor pay request, and work with county for all reporting and participate in final inspection including final closeout documentation per the LPA program requirements.</p>
Other Comments:	
Contact:	<p><i>Name: Kenneth Kunze</i>  <i>Address: 200 East Main</i>  <i>California, MO 65018</i>  <i>Phone: (573) 796-2213</i>  <i>E-mail: <a href="mailto:monitcocmm@yahoo.com">monitcocmm@yahoo.com</a></i></p>
Deadline:	10:00 am, March 29, 2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed <u>3</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -  
Capacity and Capability -  
Past Record of Performance -

40 Max Points  
30 Max Points  
30 Max Points