

Perry County Commission

Carl Lauckel, Jr., Presiding Commissioner
Patrick J. Heaps, 1st District Commissioner
James L. Sutterer, 2nd District Commissioner

Randy Taylor, County Clerk

321 N. Main Street, Suite 2
Perryville, MO 63775
Phone: 573-547-4242
Fax: 573-547-7367
perrycocommission@sbcglobal.net

July 16, 2012

Dear Consultant:

The **Perry County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If you firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information, which might help us in the selection process, such as the persons, or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 DSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 p.m. on August 13, 2012 at **Perry County Clerk's Office, 321 N. Main Street, #2, Perryville, MO 63775.**

Sincerely,

Patrick J. Heaps
1st District Commissioner

Attachment

Perry County

Federal Aid No.: BRO-NBIL-B079(14)

Location: First bridge east of Route O on PCR 616

Proposed Improvement: Bridge replacement with bridge approaches

Length: Est. Br. Length 80'

Approximate Construction Cost: \$300,000

DBE Goal Determination 0%

Consultant Services Required: The engineering responsibilities may include but are not limited to the preparation of preliminary and contract plans. Design services may include right-of-way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, hydraulic studies, contract documents, assisting with the bidding process, utility coordination/permits and traffic controls including the preparation of PS&E and final plans. Bridge approaches and ditches are part of the project. Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.

Contact: Patrick J. Heaps, 1st District Commissioner
321 N. Main Street, #2
Perryville, MO 63775
Phone: 573-547-4242
E-mail: perrycocommission@sbcglobal.net

Deadline: 5:00 p.m. on August 13, 2012

Submit:

Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and Printed on one side. Two copies of the letter of interest should be received at the address and by Time specified.

Pursuant to the Brooks Act for Consultant Selection- the following criteria will be the basis for selection. The basis of the evaluations can be located in the Engineering Policy Guide Fig 136.6.2. Maximum points can be modified or additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence	30	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points