

Jesse Watts  
Presiding Commissioner

John Fox  
Southern Commissioner

Don Boultinghouse  
Northern Commissioner

## CEDAR COUNTY COMMISSION

Peggy Kenney, County Clerk

CEDAR COUNTY COURTHOUSE  
113 SOUTH ST  
STOCKTON, MO 65785  
417-276-6700 ext. 221

May 20, 2013

Dear Consultant:

Cedar County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file with Cedar County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 1pm June 10, 2013 at Cedar County Clerk, 113 South St, Stockton MO 65785.

Sincerely,



Peggy Kenney  
Cedar County Clerk  
113 South St  
Stockton, MO 65785

Attachment

<b>Cedar County Bridge 27400361</b>	
Federal Aid No.:	BRO-B020(14)
Location:	CR 1570 over Cedar Cr Branch S24 T34 R28
Proposed Improvement:	Replace Bridge (30' total span)
Length:	Proposed 52'
Approximate Construction Cost:	\$125,000
DBE Goal Determination	0%
Consultant Services Required:	<p><b>Bridge</b>  <i>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental (including lead and asbestos testing) and historic preservation services/permits including the preparation of PS&amp;E and final documents.</i></p> <p><b>Construction Inspection</b>  <i>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</i></p>
Other Comments:	
Contact:	<p><i>Peggy Kenney, County Clerk  113 South St  Stockton, Mo 65785  (417) 276-6700 ext.4  peggykclerk@yahoo.com</i></p>
Deadline:	<i>1pm, June 10, 2013</i>
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points