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CITY OFFICES • 401 MAIN STREET • BOONVILLE, MISSOURI 65233-1567 • 660-882-2332 • FAX 660-882-6608

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January 29, 2013

Dear Consultant:

The City of Boonville is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5 pm, (02/26/2013) at 401 Main Street, Boonville, MO 65233.

Sincerely,

Kate Fjell  
Special Projects

Attachment

<b>City/County Boonville, MKT Bridge 191.1</b>	
Federal Aid No.:	STP-1300 (506)
Location:	MKT Bridge 191.1
Proposed Improvement:	<i>This project includes the following: design and construction of the south (Boonville) approach leading up to bridge portal; design and construction of the missing 62 foot span; and conversion to a bicycle and pedestrian bridge of the first through truss span measuring approximately 250 feet, to the south tower.</i>
Length:	.5 miles
Approximate Construction Cost:	\$ 680,000
DBE Goal Determination	0 %
Consultant Services Required:	<p><u>Engineering Phase</u>  <i>The engineering responsibilities may include but are not limited to the following. The preparation of Conceptual plans, preliminary plans, contract plans and all data acquisition and engineering design required to complete these. Design services may include: right of way determination, surveying, hydraulic studies, geotechnical investigations, public involvements, environmental and historic preservation services/ permits, state and federal permits, contract documents, coordinate with Union Pacific Rail Road on design and construction over active railroad line, assisting with the bidding process, utility coordination/ permits and traffic control. Preparation of PS&amp;E and final documents for the LPA program.</i></p> <p><u>Construction Inspection</u>  <i>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, pay requests, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, coordinate with Union Pacific Rail Road on construction over active railroad be present during critical construction operations, work with City to do inspections and reporting and participate in final inspection.</i></p>
Other Comments:	
Contact:	<p><i>Name: Kate Fjell  Address: 401 Main Street, Boonville MO 65233  Phone: 660-882-4003  E-mail: kate.fjell@boonville-mo.org</i></p>
Deadline:	5:00PM, 2/26/2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of MoDOT Central Office Design

Experience and Technical Competence -

Max Points- 40

Capacity and Capability -

Max Points- 30

Past Record of Performance -

Max Points-30