



October 26, 2016

Dear Consultant:

The City of Clinton is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with City of Clinton. The Statement of Qualification is not included in the total page count limit.

The project does not have a DBE Goal, but DBE firms are encouraged to submit letters of interest and a Statement of Qualification as prime consultants, if qualified.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

All materials must be received by **3:00 p.m., Monday, November 21, 2016 (11/21/2016)** at 105 E. Ohio, Clinton MO 64735 and [CMaggi@CityofClintonMO.com](mailto:CMaggi@CityofClintonMO.com).

Regards,

Christina A. Maggi  
City Administrator

Attachment

<b>CITY OF CLINTON, MISSOURI (HENRY COUNTY) - ROUTE 7 &amp; ROUTE 13</b>	
Federal Aid No:	STP-2000(207)
Location:	City of Clinton - at Gaines Drive, across from Golden Valley Memorial Hospital's access onto Gaines Drive, approx. 1,175 feet west of the intersection of Route 7 and Route 13.
Proposed Improvement:	Right In Right Out (R.I.R.O.) access with a deceleration lane on Route 7/Route 13.
Length:	920 ft.
Approximate Construction Cost:	\$ 231,000.00
DBE Goal Determination:	0%
Consultant Services Required:	<b>Construction Inspection:</b> Work with contractor on behalf of the City of Clinton, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City of Clinton to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	Name: Christy Maggi Address: 105 E. Ohio, Clinton MO 64735 Phone: 660-885-6121 Email: <a href="mailto:cmaggi@cityofclintonmo.com">cmaggi@cityofclintonmo.com</a>
Deadline:	3:00 p.m., Monday, November 21, 2016 (11/21/2016)
<b>Submit by deadline:</b>	
<ul style="list-style-type: none"> <li>• <u>Hard copies:</u> 1 copy of the letter of interest, not to exceed 2 pg. (8-1/2 x 11 in. and printed on one side) and 4 copies of the Statement of Qualification to 105 E. Ohio, Clinton MO 64735.</li> <li>• <u>Digital copy:</u> Statement of Qualification to <a href="mailto:CMaggi@CityofClintonMO.com">CMaggi@CityofClintonMO.com</a>.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	<b>25</b>	Max Points
Capacity and Capability -	<b>25</b>	Max Points
Past Record of Performance -	<b>25</b>	Max Points