



CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

January 9, 2013

Dear Consultant:

The **City of Columbia** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters of interest with required submittals be received by 12:00 pm, CST, on **Friday, February 1, 2013** at the address included on the attached list.

Sincerely,

CITY OF COLUMBIA - PUBLIC WORKS DEPARTMENT

A handwritten signature in blue ink, appearing to read 'Rick Kaufmann', is written over a horizontal line.

Rick Kaufmann, P.E.
Engineering Supervisor
Capital Improvement Project Design

Attachment

<i>Roadway: Providence Road/Route 163, Columbia, MO</i>	
Federal Aid No.:	STP-2101 (506)
Location:	Providence Road between Stadium Blvd. & Stewart Road
Proposed Improvement:	The addition of traffic signals at 2 intersections; the removal of traffic signals at 1 intersection; geometric improvements including new turn lanes and medians; a new residential connector street & severing of access to Providence Road from a residential street.
Length:	Approx. 1/2 Mile
Approximate Construction Cost:	\$3,238,000
DBE Goal Determination	10%
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the following:</p> <p>The preparation of Conceptual plans, Preliminary plans, Contract plans, and all data acquisition and engineering design required to complete these. Design services may include, right of way determination, surveying, hydraulic studies, geotechnical investigations, public involvement, environmental and historic preservation services/permits, state and federal permits, contract documents, transportation facility design, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control. Preparation of PS&E and final documents.</p> <p>Construction Phase: Work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Contact:	<p><i>Rick Kaufmann, P.E., Engineering Supervisor Engineering Division / Public Works Department City of Columbia, Missouri P.O. Box 6015, Columbia, MO 65205-6015 Phone 573-874-7265 / Fax 573-874-7132 E-mail rakaufma@gocolumbiamo.com</i></p>

Submittal:	<p><u>Five</u> copies of the following should be received at the address above by the time specified</p> <ul style="list-style-type: none"> • Letter of interest • Statement of Qualifications • Affidavit of Compliance with the federal work authorization program • copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020)
Deadline:	<p>Responses to this request must be received by 12:00 p.m. CST, Friday, February 1, 2013</p>
<p>Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection of the design firm.</p>	
Experience and Technical Competence.	40 Max Points
Capacity and Capability	30 Max Points
Past Record of Performance	30 Max Points