



## CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

June 5, 2014

Dear Consultant:

The **City of Columbia** is requesting the services of a consulting engineering firm to perform the described professional services for the project described on the attached Project Information Form. The project is known as the Stadium Boulevard and Old 63 Intersection Improvements. The MoDOT project number is J5S3092.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the City of Columbia, Public Works Department.

The response submittal must include the following:

Letter of interest (3 pages)

Statement of Qualifications (10 pages)

Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify

Memorandum of Understanding (15 CSR 60-15.020)

The letter of interest and Statement of Qualifications should include a statement to indicate why your firm is interested in the project together with any information which might help us in the selection process, such as the persons or team you would assign to the project, the backgrounds of those individuals, the approach your firm would take in completing the project, a proposed timeline showing major milestones, and a list of relevant projects your firm has recently completed or are now active.

The DBE goal for this Engineering Services Contract will be 10%.

The City of Columbia will evaluate submittals from interested firms according to the criteria listed in the Project Information Form.

We request all letters of interest with required submittals be received by 5:00 pm, Thursday, June 19, 2014

Sincerely,

A handwritten signature in black ink, appearing to read 'Cliff Jarvis', is written over a light blue horizontal line.

Cliff Jarvis  
Engineering Supervisor – Design/CIP

Attachment

City of Columbia- Project Information Form  
Procurement of Professional Services

<b><i>Project: Stadium Boulevard and Old 63 Intersection Improvements</i></b>	
Federal Aid No.:	
Location:	Stadium Boulevard/Hwy 740 and Old 63 Intersection
Proposed Improvement:	Stadium Boulevard/Route 740 is classified as an Expressway, and Old 63 is classified as a Minor Arterial on the June 2012 CATSO Major Roadway Plan. The proposed project includes adding pedestrian facilities, beautification of the intersection, and adding turn lanes to the intersection. This project is approved as a 50/50 MoDOT cost share project, except for a portion of off-system sidewalk.
Length:	900 ft.
Approximate Construction Cost:	\$1,400,000
DBE Goal Determination	10%
Consultant Services Required:	<p>Engineering design, construction engineering and all associated professional services work for the intersection improvements.</p> <p>The engineering responsibilities may include but are not limited to the following: preparation of Conceptual plans, Preliminary plans, Contract plans, and Construction Inspection.</p> <p>Design services may include surveying, right of way plans, and sidewalk design, public involvement, environmental and historic preservation services/permits, state and federal permits, assist with bidding process, utility coordination/permits and traffic controls including preparation of PS&amp;E and final documents.</p> <p>Construction Phase: Services may include working with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>

Contact:	<p><i>Cliff Jarvis, PE, 573.874.7250</i>  <i>Department of Public Works</i>  <i>Third Floor, City Hall</i>  <i>701 E. Broadway, Columbia, MO</i>  <i>Or by mail:</i>  <i>Department of Public Works</i>  <i>P.O. Box 6015, Columbia, MO 65205-6015</i>  <i>csjarvis@gocolumbiamo.com</i></p>	
Submittal:	<p><u>Five</u> copies of the following should be received at the address above by the time specified</p> <ul style="list-style-type: none"> <li>• Letter of interest (3 pages)</li> <li>• Statement of Qualifications (10 pages)</li> <li>• Affidavit of Compliance with the federal work authorization program</li> <li>• copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020)</li> </ul>	
Deadline:	<p>Responses to this request must be received by 5:00 p.m. CST, <b>Thursday, June 19, 2014.</b></p>	
<p>Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection of the design firm.</p>		
Experience and Technical Competence.	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points