



## CITY OF FULTON, MISSOURI

LEROY D. BENTON  
Mayor

18 EAST 4TH STREET, P.O. BOX 130, FULTON, MISSOURI 65251-0130  
Telephone: (573) 592-3111 Fax: (573) 592-3119

February 19, 2013

Dear Consultant:

The City of Fulton is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3:00 pm, March 6, 2013 at City of Fulton, Attn: Greg Hayes P.E., 18 East 4<sup>th</sup> Street, PO Box 130, Fulton, MO 65251.

Sincerely,

  
Greg Hayes, P.E.  
City Engineer

Attachment

<b><i>City of Fulton, Callaway County, West 7<sup>th</sup> Street Bridge #MODOT0524 Replacement</i></b>	
Federal Aid No.:	STP-2700 (507)
Location:	City of Fulton, Callaway County, W. 7 <sup>th</sup> Street. 265 ft. east and 730 ft. west of existing bridge and 100 ft. north and south of existing right-of-way center line.
Proposed Improvement:	Remove and replace existing 90 ft. x 25 ft. bridge and adjacent pedestrian walking bridge.
Length:	Approximatly 300 ft.
Approximate Construction Cost:	\$444,000.00
DBE Goal Determination	0%
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the City of Fulton, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with The City of Fulton to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	This project will need to be constructed during school summer vacation of 2014.
Contact:	Greg Hayes, P.E. City Engineer 18 E. 4 <sup>th</sup> Street PO Box 130 Fulton, MO 65251 573-592-3161 cityeng@fultonmo.org
Deadline:	3:00 pm, March 6, 2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Five copies of the letter of interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	40	Max Points