



1200 Main Street
Grandview, Missouri 64030-2498
(816) 316-4856

December 2, 2014

Dear Consultant:

The City of Grandview is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments.

Your letter of interest should be limited to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with The City of Grandview. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for these consulting services, you may express your interest by submitting proposals (three copies) in writing to the attention of Jackie White-Public Works Department, City of Grandview, 1200 Main Street, Grandview, Missouri 64030, not later than **3:00 PM Thursday, December 18, 2014**. The outside of the envelope should be clearly marked:

**Request for Qualifications
Professional Engineering Services
- Truman Farm Home Trail Project -**

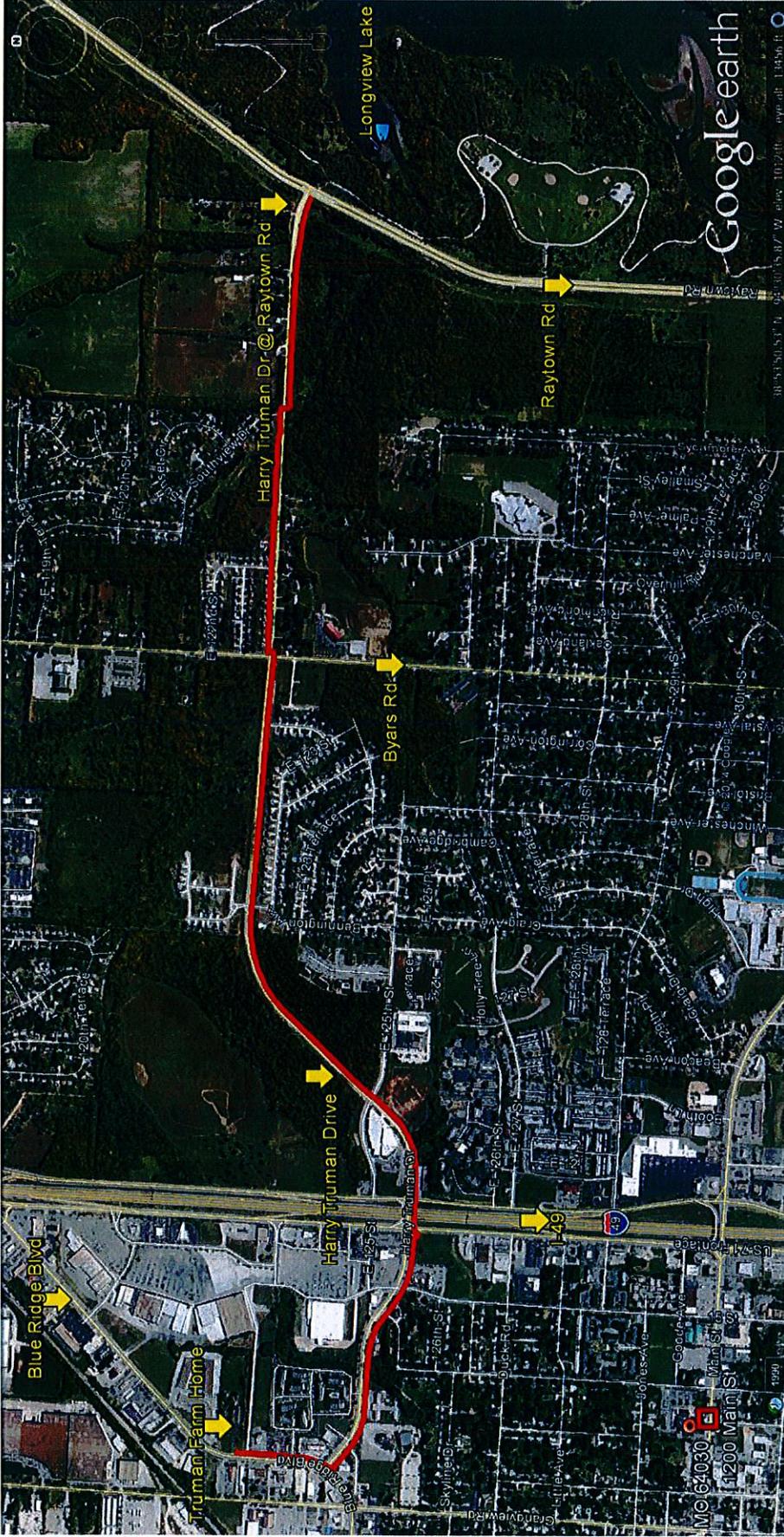
Sincerely,

Jackie White
City Engineer

City of Grandview, Jackson County	Harry Truman Drive-Truman Farm Home Trail
Federal Aid No:	FLAP 9901 (429)
Location:	Harry Truman Drive from the Blue Ridge Boulevard to Raytown Road
Proposed Improvement:	Construction of a Multiuse Trail
Length:	Approximately 2 miles
Approximate Construction Cost:	\$600,000
DBE Goal Determination:	10%
Consultant Services Required:	<p>Sidewalks/Multiuse Trail/Structural Design</p> <p>The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks/Multiuse Trail and preparation of PS&E and final documents. As part of preparing the plans the consultant may need to perform surveying, structural analysis and design, geotechnical investigations, hydraulic studies, public involvement, contract document preparation, assisting with the bidding process, utility coordination/permits, traffic control devices and traffic control design.</p> <p>Construction Inspection</p> <p>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Jackie White Address: 1200 Main Street Phone: 816-316-4857 Email: jwhite@grandview.org
Deadline:	3:00 pm Thursday, December 18
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>Three</u> copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	35	Max Points
Capacity and Capability -	35	Max Points
Past Record of Performance -	30	Max Points



Project Location Map