



The City of Hazelwood

much more
than you imagine



October 5, 2016

Dear Consultant:

The City of Hazelwood is requesting services of a traffic engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these services, you may express your interest by responding to the appropriate office, which is indicated on the attachment. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Hazelwood. The statement of qualification is not included in the total page count limit.

We request all letters be received by 10:00 am, October 27, 2016 at the City of Hazelwood, Department of Public Works, 415 Elm Grove Lane, Hazelwood, MO 63042.

Sincerely,

Nikki Miller
Project Manager
(314) 513-5031

City Hall & Public Works
t: 314.839.3700
f: 314.839.0249
415 Elm Grove Lane

City Maintenance
t: 731.8701
f: 731.4240
115 Ford Lane

Fire Department
t: 731.3424
f: 731.1976
6800 Howdershell Road

Municipal Court
t: 839.2212
f: 838.5169
415 Elm Grove Lane

Parks & Recreation
t: 731.0980
f: 731.0989
1186 Teson Road

Police Department
t: 839.3700
f: 838.5169
415 Elm Grove Lane

City/County: City of Hazelwood Route: Phantom Drive	
Federal Aid No:	N/A
Location:	Phantom Drive – Located between Missouri Bottom Road and James S McDonnell Boulevard.
Proposed Improvement:	Conduct a traffic study for a proposed improvement of reducing 4 lane traffic to 3 lanes, develop cost estimate for the project.
Length:	.7 miles
Approximate Construction Cost:	Unknown
DBE Goal Determination:	N/A
Consultant Services Required:	Traffic data collection, traffic engineering.
Other Comments:	N/A
Contact:	Nikki Miller Project Manager City of Hazelwood 415 Elm Grove Lane Hazelwood, MO 63042 (314) 513-5031 mmmiller@hazelwoodmo.org
Deadline:	October 27, 2016
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 2 copies of the letter interest should be received at the address and by the time specified. 	

Experience and Technical Competence	30	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points