

JIM STONE, Presiding Commissioner  
448 SE 500 Rd.

Clinton, Missouri 64735  
Cell: (660) 351-1133  
Home: (660) 885-8437

NORTH DISTRICT  
Daniel L. Doll - County Commissioner  
1482 NW Highway MM  
Urich, MO 64788  
Cell: (660) 890-4450  
Home: (660) 638-4450

SOUTH DISTRICT  
Jim Talley - County Commissioner  
100 Timberview Road  
Clinton, Missouri 64735  
Cell: (660) 492-7395  
Home: (660) 885-3522



## HENRY COUNTY COMMISSION

Phone (660) 885-7200 / 7201 / 7202



100 W. Franklin  
Clinton, Missouri 64735-2080

May 17, 2013

Dear Consultant:

Henry County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with with Henry County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 1 pm, June 7, 2013 at the Henry County Clerk's Office, 100 W Franklin St, Rm 101, Clinton MO 64735.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Watson".

Rick Watson  
Henry County Clerk

Attachment

<b><i>Henry County Bridge 0300003 NW 800 over Knob Cr.</i></b>	
Federal Aid No.:	BRO-B042(27)
Location:	Approx. 3.5 NW of Urich

Proposed Improvement:	Replace Bridge
Length:	Exist bridge is 41' long. Proposed bridge 62' (approx.)
Approximate Construction Cost:	\$190k (bridge & rdwy)
DBE Goal Determination	0% design phase
Consultant Services Required:	<p><b>Bridge</b>  <i>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental (including lead &amp; asbestos testing) and historic preservation services/permits including the preparation of PS&amp;E and final documents.</i></p> <p><b>Construction Inspection</b>  <i>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</i></p>
Other Comments:	
Contact:	<p><i>Rick Watson, County Clerk  100 W Franklin St. Rm 101  Clinton MO 64735  660-885-7204  henrycoclerk1@yahoo.com</i></p>
Deadline:	<i>1pm June 7, 2013</i>
Submit	Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

- |                                       |    |            |
|---------------------------------------|----|------------|
| Experience and Technical Competence - | 30 | Max Points |
| Capacity and Capability -             | 30 | Max Points |
| Past Record of Performance -          | 30 | Max Points |