

# Perry County Commission

*Carl Leuckel, Jr., Presiding Commissioner*  
*Patrick J. Heaps, 1<sup>st</sup> District Commissioner*  
*James L. Sutterer, 2<sup>nd</sup> District Commissioner*

Randy Taylor, County Clerk

321 N. Main Street, Suite 2  
Perryville, MO 63775  
Phone: 573-547-4242  
Fax: 573-547-7367  
perrycocommission@sbcglobal.net

October 28, 2013

Dear Consultant:

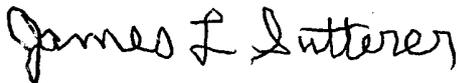
The **Perry County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than four (4) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the Perry County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 5:00 p.m. on November 25, 2013 at the **Perry County Clerk's Office, 321 N. Main Street, #2, Perryville, MO 63775.**

Sincerely,



James L. Sutterer  
2<sup>nd</sup> District Commissioner

Attachment

## Perry County

Federal Aid No.: BRO -B079(15)

Location: First bridge southwest of PCR 338 on PCR 336

Proposed Improvement: Bridge replacement with bridge approaches

Length: Est. Br. Length 70'

Approximate Construction Cost: \$400,000

DBE Goal Determination 0%

Consultant Services Required: The engineering company will be responsible for inspecting the project prior to advertisement for asbestos and lead paint.  
The engineering responsibilities may include but are not limited to the preparation of preliminary and contract plans. Design services may include right-of-way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, hydraulic studies, contract documents, assisting with the bidding process, utility coordination/permits and traffic controls including the preparation of PS&E and final plans. Bridge approaches and ditches are part of the project. Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.

Contact: James L. Sutterer, 2<sup>nd</sup> District Commissioner  
321 N. Main Street, #2  
Perryville, MO 63775  
Phone: 573-547-4242  
E-mail: [perrycocommission@sbcglobal.net](mailto:perrycocommission@sbcglobal.net)

Deadline: 5:00 p.m. on November 25, 2013.

Submit:

Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and Printed on one side. Two copies of the letter of interest should be received at the address and by Time specified.

Pursuant to the Brooks Act for Consultant Selection, the following criteria will be the basis for selection. The basis of the evaluations can be located in the Engineering Policy Guide Fig. 136.6.2. Maximum points can be modified or additional criteria can be added with the approval of the Central Office Design.

|                                     |    |            |
|-------------------------------------|----|------------|
| Experience and Technical Competence | 30 | Max Points |
| Capacity and Capability             | 30 | Max Points |
| Past Record of Performance          | 30 | Max Points |