

RANDY VERKAMP
PRESIDING COMMISSIONER
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COMMISSIONER DISTRICT I
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Phelps County Commission

PHELPS COUNTY COURTHOUSE
200 NORTH MAIN STREET, SUITE 105
ROLLA, MISSOURI 65401
Phone: (573) 458-6000
Fax: (573) 458-6119

CAROL A. BENNETT
COUNTY CLERK
(573) 458-6101

September 17, 2013

Dear Consultant:

The Phelps County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the Phelps County Commission. The statement of qualifications is not included in the total page count limit.

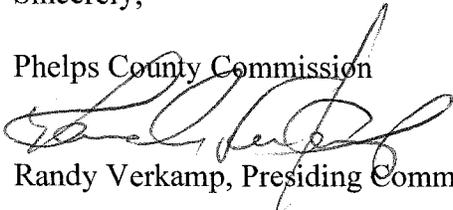
DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10:00 a.m. on Thursday, October 17, 2013, at the Phelps County Clerk's Office, 200 N. Main St., Ste. 102, Rolla, MO 65401.

Sincerely,

Phelps County Commission


Randy Verkamp, Presiding Commissioner

Attachment

Phelps County, County Road 7050	
Federal Aid No.:	BRO-B081(12)
Location:	County Road 7050 over the Beaver Creek.
Proposed Improvement:	Construction of a new bridge over the Beaver Creek.
Length:	0.01 mile
Approximate Construction Cost:	\$200,000
DBE Goal Determination:	
Consultant Services Required:	<p>Preliminary Engineering: The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.</p> <p>An analysis was done on this structure by Archer-Elgin and Great River Associates. Acopy of this information can be obtained upon request from Phelps County at 573-458-6000 or 200 N. Main Street, Rolla, MO 65401.</p> <p>Construction Engineering: Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Randy Verkamp Phelps County Commission 200 North Main Street Rolla, Missouri 65401 Phone: 573-458-6000 E-mail: randy.verkamp@phelpscounty.org
Deadline:	October 17, 2013 at 10:00 a.m.
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of the Central Office Design division.

Experience and Technical Competence -
Capacity and Capability -
Past Record of Performance -

30 Max Points
40 Max Points
30 Max Points