

Saint Louis
COUNTY
HIGHWAYS & TRAFFIC
PUBLIC WORKS

January 25, 2013

RE: Notice to Consultants
Request for Qualifications - REVISED
Consulting Engineering Services
Murdoch Avenue/Murdoch Avenue Cut-Off – ARS Infrastructure
Laclede Station Road to Murdoch Cut-Off, Murdoch Cut-Off to Lansdowne
Federal Project No. STP-5401(691)
St. Louis County Project No. AR-1434

The St. Louis County Department of Highways & Traffic is requesting the services of a well-qualified consulting engineering firm to perform the described professional services for the subject project. Qualifications-Based Selection (QBS) will be used to determine the successful respondent.

General Description of Services Required:

The project involves the rehabilitation and improvement of existing infrastructure within the right-of-way of Murdoch Avenue from Laclede Station Road to Murdoch Cut-Off and Murdoch Cut-Off from Murdoch Avenue to Lansdowne Avenue.

- Miscellaneous Pick-Up Survey Work (as necessary)
- Preliminary Plans
- Final Plans
- Job Special Provisions
- Construction Estimates
- Coordination with the Missouri Department of Transportation (MoDOT)
- Utility Coordination (if necessary)
- MSD Coordination (if necessary)
- ADA Compliant Ramp and Sidewalk Design
- Retaining Wall Design (if necessary)
- Drainage Feature Design (if necessary)

St. Louis County personnel will perform the section 106 survey, topographic surveys, and any traffic signal design required for this project. The preparation of Right-of-Way plans will not be required as St. Louis County does not acquire Right-of-Way or easements for its infrastructure projects. St. Louis County staff will also compile the bidding documents and handle the bidding process. Coordination with MoDOT will require coordination with MoDOT's Local Roads group with respect to federal-aid funding requirements.

The anticipated project schedule is as follows:

Qualifications Statements Due:	February 21, 2013
Short List Announced:	March 14, 2013
Interviews:	March 21, 2013
Selection:	March 28, 2013
Negotiation:	March 29, 2013 – May 10, 2013
Legislation/Execution of Contract:	May - June, 2013
Notice to Proceed:	July, 2013
Preliminary Plans:	February, 2014
Construction Plans:	January, 2015

Please limit your letter of interest to no more than five (5) pages. The 5 page limit is all-inclusive, except as specifically noted herein. The submittal should include a statement describing why your firm is interested in the project. This letter should also include any information which may help in the selection process, such as key project personnel, their backgrounds, and other similar projects your firm has completed in the recent past. Lengthy submittals of general company information are neither necessary nor desired. Any sub-consultants needed to complete the professional services requested by St. Louis County must be listed.

As of January 1, 2013 MoDOT requires all prime consultants to be prequalified to perform engineering services on any project. It is further required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest. These items do not count towards the 5-page limit.

Qualifications Statements will be scored based on the following criteria:

- Overall Experience and Technical Competence – 40 points
- Capacity and Capability – 20 points
- Past Record of Performance – 30 points
- Accessibility of Firm & Staff – 10 points

From the qualification statements received, a short list of at least three (3) firms and no more than five (5) firms will be invited for informal thirty (30) minute interviews. The informal interviews will consist of a brief question and answer period followed by general discussion of the project. Scores from the Qualifications Statements will comprise 15% of each firm's interview score in accordance with the Department's QBS policy. PowerPoint, presentation boards, and leave-behind packets will not be permitted.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

If your firm would like to be considered for consulting services, please e-mail your Qualifications Statement to Zenija Halilovic, Project Manager I, at ZHalilovic@stlouisco.com as a PDF file. All Qualifications Statements must be received by 3:00 p.m., local time, on February 21, 2013 to be considered for this project. Questions regarding this solicitation shall be submitted in writing to the project contact above. Phone inquiries will not be accepted. Failure to comply with the requirements of the RFQ may negatively impact the evaluation of the consultant's Statement of Qualifications.

The TIP application, as well as available background information (if any) will be posted on St. Louis County's website at:

<http://www.stlouisco.com/YourGovernment/BidsandRFPs>

St. Louis County, Murdoch Avenue/Murdoch Avenue Cut-Off – ARS Infrastructure

Federal Aid No.:	STP-5401(691), TIP# 5811-13
Location:	Murdoch Avenue from Laclede Station Road to Murdoch Cut-Off and Murdoch Cut-Off from Murdoch Avenue to Lansdowne Avenue.
Proposed Improvement:	Cold milling, superpave resurfacing, sidewalk and ramp upgrades, fiber optic conduit and cable and fiber optic ready signal cabinets.
Length:	0.78 miles
Approximate Construction Cost:	\$952,000
DBE Goal Determination	0%
Consultant Services Required:	<p><i>The project involves the rehabilitation and improvement of existing infrastructure within the right-of-way of Murdoch Avenue from Laclede Station Road to Murdoch Cut-Off and Murdoch Cut-Off from Murdoch Avenue to Lansdowne Avenue.</i></p> <ul style="list-style-type: none"> • <i>Miscellaneous Pick-Up Survey Work (as necessary)</i> • <i>Preliminary Plans</i> • <i>Final Plans</i> • <i>Job Special Provisions</i> • <i>Construction Estimates</i> • <i>Coordination with the Missouri Department of Transportation (MoDOT)</i> • <i>Utility Coordination (if necessary)</i> • <i>MSD Coordination (if necessary)</i> • <i>ADA Compliant Ramp and Sidewalk Design</i> • <i>Retaining Wall Design (if necessary)</i> • <i>Drainage Feature Design (if necessary)</i> <p><i>St. Louis County staff will compile the bidding documents and handle the bidding process. Coordination with MoDOT will require coordination with MoDOT's Local Roads group with respect to federal-aid funding requirements.</i></p>
Other Comments:	St. Louis County personnel will perform the topographic and boundary surveys required for this project.
Contact:	<p>Zenija Halilovic Project Manager I St. Louis County Department of Highways & Traffic ZHalilovic@stlouisco.com All questions and submittals via e-mail. Phone inquiries not accepted.</p>
Deadline:	February 21, 2013 at 3:00 p.m.