



## COUNTY COMMISSION OF ST. FRANCOIS COUNTY

(573) 756-3623 Ext. 6

1 WEST LIBERTY - SUITE 301  
FARMINGTON, MISSOURI 63640  
(573) 454-2040 Fax

(573) 431-6505 Ext. 6

**GAY WILKINSON**  
COUNTY COMMISSIONER 1ST DISTRICT

**DAVID C. CRAMP**  
PRESIDING COMMISSIONER

**PATRICK MULLINS**  
COUNTY COMMISSIONER 2ND DISTRICT

November 7, 2013

Dear Consultant:

The St. Francois County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file with **St. Francois County Commission**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DEB firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 3:30 pm, December 6, 2013 at **SFC County Clerk, 1 West Liberty, Suite 300, Farmington, MO 63640**.

Sincerely,

Patrick Mullins  
Associate Commissioner

Email to: [pmullins@sfcgov.org](mailto:pmullins@sfcgov.org)

Attachment

<b>St. Francois County Route: Valley Forge Road</b>	
Federal Aid No:	BRO-B094(013)
Location:	Bridge # 1310004 over Camp Creek
Proposed Improvement:	Replacement of Structure
Length:	70'
Approximate Construction Cost:	\$391,000
DBE Goal Determination:	8%
Consultant Services Required:	<p><b>Hazardous Waste Inspections</b>  Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See <a href="#">EPG 136.6.4.10</a> for further information on Hazardous Waste.</p> <p><b>Bridge</b>  The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b>  The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b>  Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings</p>

	submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	For additional information concerning this project, please contact the county at the address below. Each bridge in this set will need to have a separate Engineering Services Contract. However, the intention is that all bridges will be designed by the same consultant.
Contact:	Name: Patrick Mullins Address: 1 West Liberty Street, Suite 301 Farmington, MO 63640 Phone: 573-756-3623, Ext. 6 Email: pmullins@sfcgov.org
Deadline:	December 6, 2013 at 3:30 p.m.
<ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

<b>St. Francois County Route: Davis Crossing Road</b>	
Federal Aid No:	BRO-B094(014)
Location:	Bridge # 0960010 over Flat River Creek
Proposed Improvement:	Replacement of Structure
Length:	90'
Approximate Construction Cost:	\$342,000
DBE Goal Determination:	8%
Consultant Services Required:	<p><b>Hazardous Waste Inspections</b>  Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See <a href="#">EPG 136.6.4.10</a> for further information on Hazardous Waste.</p> <p><b>Bridge</b>  The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b>  The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b>  Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings</p>

	submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	For additional information concerning this project, please contact the county at the address below. Each bridge in this set will need to have a separate Engineering Services Contract. However, the intention is that all bridges will be designed by the same consultant.
Contact:	Name: Patrick Mullins Address: 1 West Liberty Street, Suite 301 Farmington, MO 63640 Phone: 573-756-3623, Ext. 6 Email: pmullins@sfcgov.org
Deadline:	December 6, 2013 at 3:30 p.m.
<ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

<b>St. Francois County Route: Colony Church Road</b>	
Federal Aid No:	BRO-B094(015)
Location:	Bridge # 1300006 over Taylor Branch
Proposed Improvement:	Replacement of Structure
Length:	100'
Approximate Construction Cost:	\$416,790
DBE Goal Determination:	8%
Consultant Services Required:	<p><b>Hazardous Waste Inspections</b>  Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See <a href="#">EPG 136.6.4.10</a> for further information on Hazardous Waste.</p> <p><b>Bridge</b>  The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b>  The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b>  Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings</p>

	submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	For additional information concerning this project, please contact the county at the address below. Each bridge in this set will need to have a separate Engineering Services Contract. However, the intention is that all bridges will be designed by the same consultant.
Contact:	Name: Patrick Mullins Address: 1 West Liberty Street, Suite 301 Farmington, MO 63640 Phone: 573-756-3623, Ext. 6 Email: pmullins@sfcgov.org
Deadline:	December 6, 2013 at 3:30 p.m.
<ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

<b>St. Francois County Route: Pendelton Road</b>	
Federal Aid No:	BRO-B094(016)
Location:	Bridge # 2210026 over Branch of Little St. Francois
Proposed Improvement:	Replacement of Structure
Length:	70'
Approximate Construction Cost:	\$268,000
DBE Goal Determination:	8%
Consultant Services Required:	<p><b>Hazardous Waste Inspections</b> Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See <a href="#">EPG 136.6.4.10</a> for further information on Hazardous Waste.</p> <p><b>Bridge</b> The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b> The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b> Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect</p>

	construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	For additional information concerning this project, please contact the county at the address below. Each bridge in this set will need to have a separate Engineering Services Contract. However, the intention is that all bridges will be designed by the same consultant.
Contact:	Name: Patrick Mullins Address: 1 West Liberty Street, Suite 301 Farmington, MO 63640 Phone: 573-756-3623, Ext. 6 Email: pmullins@sfcgov.org
Deadline:	December 6, 2013 at 3:30 p.m.
<ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points