

St. Francois County Special Road District no. 2
9 Bennett St., Park Hills, Missouri 63601

June 18, 2013

Dear Consultant:

The St. Francois County Special Road District 2 is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 15 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the St. Francois County Special Road District 2. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 5:00 pm, August 1, 2013 at 9 Bennett St. Park Hills, MO 63601.

Sincerely,

Norman Lucas
Economic Developer

Attachment

<i>Park Hills/St. Francois County, St. Joe Drive at UPRR overpass</i>	
Federal Aid No.:	(to be determined)
Location:	St. Joe Drive bridge over UP Railroad (2680011)
Proposed Improvement:	Bridge replacement
Length:	70 ft.
Approximate Construction Cost:	\$300,000
DBE Goal Determination	____%
Consultant Services Required:	<p><i>Design and construction inspection of a bridge replacement project for the St. Joe Drive overpass across the UP Railroad line. The replacement bridge will have an added walkway.</i></p> <p><i>Provide necessary field surveys, right-of-way determination, environmental clearances, preliminary and final plans and specifications, coordination with MoDOT through final design approval.</i></p> <p><i>Coordination of contract bidding, opening and award documentation. Assist in preparation of final contract documents with selected contractor.</i></p> <p>Construction Phase: work with contractor on behalf of the District, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with District to do full time inspections and reporting and participate in final inspection</p> <p><i>Review and recommend action on pay request submitted by the contractor. Keep record of materials installed and certifications required. Assist city additionally with project matters as needed to final completion.</i></p>
Other Comments:	<i>Coordination of work schedule with UPRR will be required</i>
Contact:	<p><i>Norman Lucas</i> <i>9 Bennett St., Park Hills, MO 63601</i> <i>573.431.3577</i> <i>nlucas@parkhillsmo.net</i></p>
Deadline:	<i>5:00 p.m., August 1, 2013</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 15 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence - Max Points 5

Capacity and Capability - Max Points 5

Past Record of Performance - Max Points 5