

May 23, 2016

RE: Notice to Consultants
Request for Qualifications
Consulting Engineering Services
Berry Road Sidewalk Project
Gramercy Place to Brownell Avenue
St. Louis County Project No. AR-1679
Federal Project No. TAP-5443(601)

St. Louis County Department of Transportation is requesting the services of a highly qualified consulting engineering firm to perform professional services for this project. Qualifications-Based Selection (QBS), in accordance with RSMo. 8.285 through 8.291, will be used to determine the successful respondent.

General Description of Services Required:

This project will provide additional sidewalk along the west side of Berry Road beginning at the north side of Gramercy Place and extending north to the south side of Brownell Avenue. The project includes a six foot wide sidewalk, retaining wall, drainage improvements, curb, ADA compliant curb ramps, and replacement of a 9'H x 8'W concrete box culvert to accommodate the new sidewalk. Specific services to be provided by the consultant include:

- Miscellaneous Pick-Up Survey Work (as necessary)
- Section 106 Documentation and Application
- Preliminary Plans
- Right-of-Way Plans
- Final Plans
- Job Special Provisions
- Construction Estimates
- Coordination with the Missouri Department of Transportation (MoDOT).
- Coordination with the Metropolitan Sewer District (MSD)
- Drainage and Water Quality Design
- Retaining Wall Design
- Geotechnical Investigation
- Structural Design (Box Culvert)

Services To Be Provided By St. Louis County Staff:

- Topographic surveying
- Property surveying
- Compilation of Bid Documents
- Utility Coordination
- Compile and Submit Plans, Specifications and Estimates (P,S & E)

- Management of the Bidding Process
- Compile and Submit Concurrence in Award Request
- Contract Processing and Execution
- Compile and Submit Construction Notice to Proceed Request
- Construction Engineering
- Materials Testing

The anticipated project schedule is tied to East-West Gateway reasonable progress deadlines and is outlined below. Firms unable to meet these deadlines should not submit a Qualifications Statement.

Qualifications Statements Due:	June 10, 2016
Short List Announced:	June - July, 2016
Informal Interviews:	July, 2016
Selection Announced:	July, 2016 – August, 2016
Scoping Meeting:	August, 2016
Negotiation:	August, 2016 – September, 2016
Council Authorization/Contract Execution:	September, 2016 – October, 2016
Estimated Notice to Proceed Date:	October, 2016
Preliminary Plans Complete:	January, 2017
Right-of-Way Plans Complete:	May, 2017
Final Plans Complete:	March, 2018

Please limit your Qualifications Statement to no more than five (5) pages. The submittal should include a statement describing why your firm is interested in the project. It should also include any other information which may help in the selection process, such as key project personnel, their backgrounds, and other similar projects your firm has taken through final design in the recent past.

Firms may submit a copy of their company's general qualifications separately as a single additional document. There is no length limit to this document. This supplemental information is not required and is not guaranteed to be considered in the scoring process. All project specific information should be included in the five-page Qualifications Statement.

All prime consultants shall be prequalified with MoDOT. It is further required that your firm submit an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15CSR 60-15.020) be submitted with your firm's Statement of Qualifications. These items do not count towards the five-page limit.

Qualifications Statements will be scored based on the following criteria:

- Overall Experience and Technical Competence – 40 points
- Capacity and Capability – 20 points
- Past Record of Performance – 30 points
- Accessibility of Firm & Staff – 10 points

From the qualification statements received, a short list of at least two (2) firms and no more than five (5) firms will be invited for thirty (30) minute informal interviews. The informal interviews will consist of a brief question and answer period followed by general discussion of the project. Scores from the Qualifications Statements will comprise 15% of each firm's interview score in accordance with the Department's QBS policy.

A Disadvantaged Business Enterprise (DBE) goal of 0% has been established for this project. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted toward participation in any established DBE Goal. St. Louis County encourages DBE firms to submit as prime on any project for which they are qualified. Any sub-consultants needed to complete the professional services requested by St. Louis County must be listed.

If your firm would like to be considered for the consulting services, please e-mail your Qualifications Statement to Tobi Moriarty, South Area Engineer at TMoriarty@stlouisco.com as a PDF file. General qualifications shall also be submitted in PDF format. Any mailed or hand-delivered hard copy submittals will be discarded. All Qualifications Statements must be received by 2:00 p.m., local time, on June 10, 2016 to be considered for this project. Questions regarding this solicitation shall be submitted in writing to the project contact above. Phone inquiries will not be accepted. Failure to comply with the requirements of the RFQ may negatively impact the evaluation of the consultant's Statement of Qualifications.

The Transportation Alternatives Program (TAP) application for this project may be downloaded from: <http://www.stlouisco.com/YourGovernment/BidsandRFPs>

<i>St. Louis County, Berry Road Sidewalk Project</i>	
Federal Aid No.:	TAP-5443(601)
Location:	Berry Road, Gramercy Place to Brownell Avenue
Proposed Improvement:	New sidewalk
Length:	0.20 mile
Approximate Construction Cost:	\$589,800
DBE Goal Determination	0%
Consultant Services Required:	<p>This project will provide additional sidewalk along the west side of Berry Road beginning at the north side of Gramercy Place and extending north to the south side of Brownell Avenue. The project includes a six foot wide sidewalk, retaining wall, drainage improvements, curb, ADA compliant curb ramps, and replacement of a 9'H x 8'W concrete box culvert to accommodate the new sidewalk. Specific services to be provided by the consultant include:</p> <ul style="list-style-type: none"> • Miscellaneous Pick-Up Survey Work (as necessary) • Section 106 Documentation and Application • Preliminary Plans • Right-of-Way Plans • Final Plans • Job Special Provisions • Construction Estimates • Coordination with the Missouri Department of Transportation (MoDOT). • Coordination with the Metropolitan Sewer District (MSD) • Drainage and Water Quality Design • Retaining Wall Design • Geotechnical Investigation • Structural Design (Box Culvert)
Other Comments:	<p>Services To Be Provided By St. Louis County Staff:</p> <ul style="list-style-type: none"> • Topographic surveying • Property surveying • Compilation of Bid Documents • Utility Coordination • Compile and Submit Plans, Specifications and Estimates (P,S & E) • Management of the Bidding Process • Compile and Submit Concurrence in Award Request • Contract Processing and Execution • Compile and Submit Construction Notice to Proceed Request • Construction Engineering • Materials Testing
Contact:	<p>Tobi Moriarty, P.E. South Area Engineer St. Louis County Department of Transportation TMoriarty@stlouisco.com All questions and submittals via e-mail. Phone inquiries not accepted.</p>
Deadline:	June 10, 2016 at 2:00 p.m.