

Courthouse  
100 W. Cherry Street  
Nevada, MO 64772  
417-448-2505  
417-448-2500  
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e-mail: [commission@vernoncountymo.org](mailto:commission@vernoncountymo.org)



BONNIE M. McCORD  
Presiding Commissioner

NEAL F. GERSTER  
Northern Commissioner

EVERETT L. WOLFE  
Southern Commissioner

## VERNON COUNTY COMMISSION

February 4, 2014

Dear Consultant:

The Vernon County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 11:30 A.M. March 4, 2014 at Vernon County Commission, Vernon County Court House, 100 West Cherry, Ste. 6, Nevada, MO 64772.

Sincerely,

Neal F. Gerster  
Northern Commissioner  
Attachment

Bonnie M. McCord  
Presiding Commissioner

Everett L. Wolfe  
Southern Commissioner

<b>Vernon County BRO-B108(42), Stokes Road over Little Drywood Creek</b>	
Federal Aid No.:	BRO-B108(42)
Location:	Vernon County approx.. 4.8 miles SW of Nevada on Stokes Road over Little Drywood Creek in Section 31, Township 35N, Range 31W
Proposed Improvement:	Replace Low Water Crossing
Length:	100' (actual length to be determined)
Approximate Construction Cost:	\$360,000.
DBE Goal Determination	Zero percent for design phase
Consultant Services Required:	<i>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental (lead testing and asbestos testing) and historic preservation services/permits including the preparation of PS&amp;E and final documents. Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</i>
Other Comments:	
Contact:	Name The Honorable Bonnie M. McCord, Presiding Commissioner Address Vernon County Courthouse, 100 West Cherry, Ste. 6 Nevada, MO 64772 Phone 417/448-2505 E-mail <a href="mailto:commission@vernoncountymmo.org">commission@vernoncountymmo.org</a>
Deadline:	Time, Date 11:30 A.M. – March 4, 2014
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

- |                                       |    |            |
|---------------------------------------|----|------------|
| Experience and Technical Competence - | 40 | Max Points |
| Capacity and Capability -             | 20 | Max Points |
| Past Record of Performance -          | 40 | Max Points |