MISSOURI DEPARTMENT OF TRANSPORTATION
INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
FOR PURCHASES $3,000 TO $24,999.99

THIS IS NOT AN ORDER

REQUEST FOR INFORMAL QUOTATION

Please quote the lowest prices covering service specified and provide all information requested.

TODAY'S DATE:	**2/19/10**	**QUOTE DUE ON OR BEFORE:**	**2/26/10 @ 2:00 PM LOCAL TIME**	F.O.B. REQUIREMENTS:	**DESTINATION**
TIME REQUIRED FOR DELIVERY: TO BE COMPLETED NO LATER THAN	*30 Days ARO*	QUOTE NO:	**4-100226BT**	BUYER NAME /TELEPHONE NUMBER:	**BRENDA TYREE** (573) 751-7482
Central Office Mailing Address **Fax Number:**	PO Box 270, Jefferson City, MO 65109 **(573) 526-1218**		***Please fax quotation to (573) 526-1218***	DELIVERY LOCATION: Jefferson City, Missouri	

Quantity	U/M	DESCRIPTION	UNIT PRICE	
3	Each	NQ W/L 5' Core Barrel solid inner tube complete, less reaming shell & core bit.	$_____ each	**COSTS:** All costs associated with supplying this item must be included in the unit price. This includes, but is not necessarily limited to shipping and/or freight.
3	Each	Over Shot Assembly for above Core Barrel **Please see attached specifications, and delivery requirements.**	$_____ each	

Company Name:	

All responses to this Request for an Informal Quotation MUST be submitted on this form and MUST be returned to the Buyer listed above at the Central Office mailing address shown. See attached for conditions and instructions. Quotation can be faxed to (573) 526-1218.

VENDOR INFORMATION

Vendor Name /Mailing Address		Vendor Contact Information (including area codes):	
		Phone #:	
		Fax #	
		Cellular #	
		Email	
Printed Name and Title of Responsible Officer or Employee:		Signature:	

Is your firm MBE or WBE Certified?	Yes	☐	No	☐

QUOTE SUBMITTAL:

Your written quote may be faxed back at **(573) 526-1218**, or else delivered by hand or courier service (UPS, Federal Express, etc.) to be *received on or before the date and time specified on the front page of this Quote document*, at the office of:

Missouri Department of Transportation
General Services – Procurement
Attn: Brenda Tyree
1320 Creek Trail; P.O. Box 270
Jefferson City, MO 65109

DELIVERY:

Quotes shall be quoted with delivery F.O.B Missouri Department of Transportation at Jefferson City, Missouri 65109. Bidder agrees to furnish and deliver any or all the items on which prices were quoted within 30 days of business.

NO SUBSTITUTIONS:

Award will be made on an "**All or None**" basis to the lowest responsible bidder provided the prices are acceptable to the Commission.

COMPLIANCE WITH QUOTE REQUIREMENTS:
Failure to comply with the requirements published in this Quote may result in the Quote being subject to rejection. Product that does not meet specifications will cause all of the shipments to be returned at the bidders expense***. Failure to comply with the specification requirements may result in Quote being subject to rejection.***

VENDOR NAME REGISTRATION:
On all Quote documents, the bidder must use the firm name under which he/she is registered to do business in the state of Missouri. The bidder must ensure that his/her firm name is registered with the office of the Secretary of State. Failure to use the correct firm name on all Quote documents will result in delaying the contract award.

NON-EXCLUSIVITY:
The Missouri Department of Transportation reserves the right to obtain like or similar products of this or other manufacturers when use of such products is deemed in the best interest of MoDOT.

ADDITIONAL DOCUMENT SUBMITTAL REQUIREMENTS:
For the Quote to be considered the attachments "Preference in Purchasing Products" and the "Missouri Domestic Products Procurement Act" must be submitted to this office prior to any contract being awarded for this Quote.

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish <u>ALL</u> information requested below.

FOR CORPORATIONS:

State in which incorporated: _____

FOR OTHERS:

State of domicile: _____

FOR ALL VENDORS:

List address of Missouri offices or places of business:

_____

_____

_____

_____

_____

_____

_____

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required): _____

Federal Tax I.D. #: _____ **if no Federal Tax I.D. # - list Social Security #:** _____

NOTE: For quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars ($25,000.00). If your total bid is Twenty-Five Thousand Dollars ($25,000.00) or more, you **must** complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

[ ] If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.

[ ] If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

_____

_____

[ ] If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

Item (or item number)	Location Where Item Manufactured or Produced

(attach an additional sheet if necessary)

[ ] The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to me the contract specifications. Items (or item numbers): _____

_____

[ ] The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): _____

_____

CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document if true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.