BID FORM

MISSOURI DEPARTMENT OF TRANSPORTATION
GENERAL SERVICES
830 MoDOT DRIVE – P.O. BOX 270
JEFFERSON CITY, MO 65102

REQUEST NO.	1-070727		
DATE	July 18, 2007		
PAGE NO.	1	NO. OF PAGES	13

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL BE RECEIVED AT THIS OFFICE UNTIL

2:00 PM, LOCAL TIME, JULY 27, 2007

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES.

QUOTATIONS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION
Submit net bid as cash discount stipulations will not be considered

Per Various MoDOT Locations

DEFINITE DELIVERY DATE MUST BE SHOWN. SIGN AND RETURN BEFORE TIME SET FOR OPENING. **ALL BIDS MUST BE EXTENDED AND TOTALED.**

BUYER: AMY BAILEY **BUYER TELEPHONE:** 573-522-6188

ITEM	SUPPLIES OR SERVICES	MFG. NO. OR BRAND	UNIT PRICE	AMOUNT
	Contract for furnishing **"LONG TERM SAFETY AWARDS"** for a contract period beginning August 1, 2007 through August 1, 2008 with an optional 1 year renewal. **PER THE ATTACHED PRICING AND SPECIFICATIONS**			
	Note to Respondent: A vendor must be in compliance with the laws regarding conducting business in the State of Missouri. The compliance to conduct business in the state shall include but may not be limited to: Registration of business name, vendors MUST submit a bid/proposal that correctly and accurately identifies the company name that is registered to do business in the State of Missouri. All vendors who are required to execute a contractual agreement MUST submit a copy of their certificate with the signed copy of the contract agreement before the purchasing department can proceed with MoDOT legal contract approval.			
	VENDOR MUST SIGN AND SUBMIT THIS FORM WITH THE PRICING PAGES			

(SEE ATTACHED FOR CONDITIONS AND INSTRUCTIONS)

In compliance with the above invitation for bids, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were quoted within FIFTEEN (15) days after receipt of formal purchase order.

Date: _____ **Firm Name:** _____

Telephone No.: _____ **Address:** _____

Fax No.: _____ _____

Federal I.D. No. _____ **By (Signature):** _____

Type/Print Name _____

Title: _____

Is your firm MBE certified? ☐ Yes ☐ No **Is your firm WBE certified?** ☐ Yes ☐ No

List all agencies your firm is currently certified with. _____

Form E-103 (Rev. 11-04)

BID SUBMITTAL:

Your written bid must be mailed in ***a sealed*** envelope or box, or else delivered by hand or courier service (UPS, Federal Express, etc.) to be *received on or before the date and time specified on the front page of this bid document*, at the office of:

Ms. Amy Bailey
Missouri Department of Transportation
General Services - Procurement
830 MoDOT Drive; P.O. Box 270
Jefferson City, MO 65102

All documents must be sealed and should be clearly marked "**Long Term Safety Awards**"

SAMPLES:

All vendors will supply MoDOT with a sample of each item, at the vendors' own cost, as part of the bid submittal. MoDOT will keep all samples from the vendors who are awarded a contract. If the vendors that did not receive a contract would like the sample returned, please submit prepaid postage and MoDOT will return the item. If the bidder prefers, he/she may personally pick up the sample after the contract has been awarded. MoDOT will not be responsible for returning samples to vendors who do not include return postage.

AWARD:

For the purpose of this bid, items will be awarded by "Category".

COMPLIANCE WITH BID REQUIREMENTS:

Failure to comply with the requirements published in this bid may result in the bid being subject to rejection. Product that does not meet specifications will cause all of the shipments to be returned at the bidders expense.

NON-EXCLUSIVITY:

The Missouri Department of Transportation reserves the right to obtain like or similar products of this or other manufacturers, when use of such products is deemed in the best interest of MoDOT.

VENDOR NAME REGISTRATION:

On all bid documents, the bidder must use the firm name under which he/she is registered to do business in the state of Missouri. The bidder must ensure that his/her firm name is registered with the office of the Secretary of State. Failure to use the correct firm name on all bid documents will result in delaying the contract award.

***ADDITIONAL DOCUMENT SUBMITTAL REQUIREMENTS*:**

For the bid to be considered the two (2) attachments "Preference in Purchasing Products" and "Missouri Domestic Product Procurement Act" must be submitted to this office prior to any contract being awarded for this bid.

2007 SAFETY AWARD
DESCRIPTIONS AND SPECIFICATIONS

GENERAL

The Missouri Department of Transportation will be accepting bids for the provision of the items described below. Each bid shall meet the following requirements and specifications:

1. Unit price must include all costs associated for providing the requested items to the following eleven (11) separate locations throughout the State. These cost include, but are not limited to drop shipping, invoicing, insurance, personal costs, etc.
    a. District 1 – 3602 N. Belt HWY, St. Joseph, MO 64502 Attn: Lori Dake
    b. District 2 – 902 N. Missouri, Macon, MO 63552 Attn: Shari Dye
    c. District 3 – 1711 Route 61 S., Hannibal, MO 63401 Attn: April Fohey
    d. District 4 – 600 NE Colbern Road, Lee's Summit, MO 64086 Attn: Joe Jarboe
    e. District 5 – 1511 Missouri Blvd, Jefferson City, MO 65109 Attn: Chris Engelbrecht
    f. District 6 – 1590 Woodlake Dr., Chesterfield, MO 63017-5712 Attn: Joe Kleinschmidt
    g. District 7 – 3901 E. 32nd, Joplin, MO 64802 Attn: Cary Clintion
    h. District 8 – 3025 E. Kearney, Springfield, MO 65801 Attn: Gary McLarry
    i. District 9 – 910 Old Springfield Rd., Willow Springs, MO 65793 Attn:Darren Petrus
    j. District 10 – 2675 N. Main St., Sikeston, MO 63801 Attn: Joe Steward
    k. Central Office (CO) – 830 MoDOT Drive, Jefferson City, MO 65109 Attn: Steve Patterson

2. Contract period shall be from date of award through **August 1, 2008 with a 1 year optional renewal.**

3. All product bid awards and orders will be completed no later than **August 01, 2007** and complete delivery must be no later than **August 31, 2007.** No substitute of requested products shall be allowed. Vendors will only bid on those products listed in the Safety Award Technical Specifications.

4. Unit prices bid must include the cost of shipping, set up and/or artwork charges as well as any additional fees that may be associated with the products specified.

5. **Unit prices for non-clothing items must include one color logo on each individual piece of merchandise in accordance with the following specifications.**

6. **All vendors submitting bids for clothing items must provide a "sew out" with their bid response.** Logo size should be 2 1/2" Wide x 1-1/4", placed on the front left side of the jacket. Embroidery needs to be Gray or Silver. Please refer to **Attachments A1, A2, B1, B2, and C** for Logo.

7. **A**ll items must be individually wrapped with a label on the outside of package for easy distribution.

8. **Employees have selected the items of choice and the quantities reflected in this request are as accurate as possible at this time, however, <u>MoDOT reserves the right to change quantities when orders are placed for delivery statewide.</u>**

ORDERING/DELIVERY REQUIREMENTS

1. Employees eligible for safety awards are provided a brochure briefly describing the items available. Each employee chooses the safety award they desire without knowledge of the cost for said item or the results of this bid request. Please refer to **the pricing page** for estimated quantities for each Safety Award item.

2. Upon determination of the lowest bidder, a purchase order(s) will be issued to the awarded vendor for product delivery to the specific locations. Awards will be issued per category, based on the lowest price.

3. The successful bidder for each item will not be permitted to provide a substitution for the merchandise bid. If for any reason after bid acceptance the successful bidder cannot provide the exact item bid, their bid will be rejected and the next lowest bidder will receive the award until the lowest bidder meeting the minimum bid specifications is determined.

SAFETY AWARD TECHNICAL SPECIFICATIONS

1. **8915 UltraClub Adult Fleece-Lined Hooded Jacket**
    a. Embroidery Logo Gray color thread, to match Jacket (refer to **Attachment A1 and A2** for Logo) – logo to be placed on front left side of the jacket.
    b. 100% Nylon Shell
    c. Sweatshirt Lining
    d. Hood and Waist Drawstrings with Bell Tips
    e. Sizes Small – 4XL
    f. Color: Navy Shell/Gray Sweatshirt Lining/Gray Logo

2. **Port Authority Challenger Jacket. J754**
    a. Embroidery Logo Gray color thread, to match Jacket (refer to **Attachment B1 and B2** for Logo) – logo to be placed on front left side of the jacket.
    b. Teklon Nylon Shell
    c. Poly Filled Body With Heavyweight Fleece Lining
    d. 1 x 1 Rib Knit Trim at the Waistband and Cuffs
    e. Nylon Lining in the Sleeves
    f. Lower Slash Pockets
    g. Interior Pocket (All With Zip Enclosures)
    h. Color: Navy
    i. Sizes S-6XL
    j. Item No. J754 (Port Authority)

3. **Seiko Watch (Mens or Ladies)**
    a. Provided Logo Imprinted (refer to **Attachment C** for Logo) – logo imprinted on watch face
    b. Two Tone Case With Calendar/Date
    c. Lumbrite Hands and Markers
    d. Water Resistant Up To 30 Meters
    e. Brown Leather Dress Band

CATEGORY 1: UltraClub Jacket SIZES SMALL – 4XL					
Item #:	**Description:**	**Qty:**	**Unit of Issue:**	**Unit Price:**	**Extended Total:**
#1	**8915 UltraClub Adult Fleece-Lined Hooded Jacket** Warm, water-resistant jackets. Features: 100% nylon shell; Sweatshirt lining; Hood and waist drawstrings with bell tips. Sizes: S-4XL. Logo placed on the front left side of the jacket. Care Instructions: Machine wash, cold water, delicate cycle. Mild detergent with similar colors. No bleach. Tumble dry low. Cool iron as needed. Do not dry clean. **The color will be NAVY/GRAY.**				
	SMALL – 15 YEAR	2	EACH		
	SMALL – 20 YEAR	0	EACH		
	MEDIUM – 15 YEAR	2	EACH		
	MEDIUM – 20 YEAR	5	EACH		
	LARGE – 15 YEAR	13	EACH		
	LARGE – 20 YEAR	15	EACH		
	XLARGE – 15 YEAR	29	EACH		
	XLARGE – 20 YEAR	14	EACH		
	XLARGE – TALL – 15 YEAR	2	EACH		
	XLARGE – TALL – 20 YEAR	0	EACH		
	2XL – 15 YEAR	14	EACH		
	2XL – 20 YEAR	9	EACH		
	2XL – TALL – 15 YEAR	1	EACH		
	2XL – TALL – 20 YEAR	1	EACH		
	3XL – 15 YEAR	6	EACH		
	3XL – 20 YEAR	3	EACH		
	3XL – TALL – 15 YEAR	1	EACH		
	3XL – TALL – 20 YEAR	0	EACH		
	4XL – 15 YEAR	2	EACH		
	4XL – 20 YEAR	0	EACH		

RENEWAL OPTION FOR
8915 UlLTRACLUB ADULT FLEECE-LINED HOODED JACKET

NOTE: Renewal Periods - If the option for renewal is exercised by the Missouri Department of Transportation, the contractor shall agree that the prices for the renewal period shall not exceed the maximum price for the applicable renewal period stated herein. COLORS AND LOGOS FOR THE FOLLOWING YEARS COULD CHANGE

a. **If renewal prices are not provided, the prices during renewal periods shall be the same as during the original contract period.**

b. **Missouri Department of Transportation does not automatically exercise its option for renewal based upon the maximum price and reserves the right to offer or to request renewal of the contract at a price less than the maximum price stated.**

c. **In the event the Missouri Department of Transportation exercises its option(s) to renew the contract, the requirements for future years shall be basically similar.**

d. **Bidders must provide a maximum percentage cost increase for the second and third contract period for these items**

1st Renewal Period
Maximum Percentage
(September 1, 2008 – August 31, 2009)

%_____
Maximum percentage per jacket

CATEGORY 2: Port Authority Challenger Jacket SIZES SMALL – 3XL					
Item #:	**Description:**	**Qty:**	**Unit of Issue:**	**Unit Price:**	**Extended Total:**
#2	**Port Authority® - Challenger Jacket. J754** Fabric/Style: Teklon nylon shell, poly-filled body with heavyweight fleece lining; 1 x 1 rib knit trim at the waistband and cuffs; nylon lining in the sleeves, lower slash pockets, interior pocket (all with zip closures). Features Port Pocket™ engineering for easy access to left chest embroidery. Logo placed on the front left side of the jacket. The Color will be a Navy/ Grey Heather Collar				
	SMALL – 25 YEAR	0	EACH		
	SMALL – 30 YEAR	0	EACH		
	MEDIUM – 25 YEAR	0	EACH		
	MEDIUM – 30 YEAR	1	EACH		
	LARGE – 25 YEAR	3	EACH		
	LARGE – 30 YEAR	9	EACH		
	LARGE – TALL - 25 YEAR	0	EACH		
	LARGE – TALL - 30 YEAR	0	EACH		
	XLARGE – 25 YEAR	11	EACH		
	XLARGE – 30 YEAR	16	EACH		
	XLARGE – TALL - 25 YEAR	3	EACH		
	XLARGE – TALL - 30 YEAR	2	EACH		
	2XL – 25 YEAR	3	EACH		
	2XL – 30 YEAR	7	EACH		
	2XL – TALL - 25 YEAR	0	EACH		
	2XL – TALL - 30 YEAR	0	EACH		
	3XL – 25 YEAR	2	EACH		
	3XL – 30 YEAR	3	EACH		
	3XL – TALL - 25 YEAR	0	EACH		
	3XL – TALL – 30 YEAR	0	EACH		

CATEGORY 2: Port Authority Challenger Jacket CONTINUED SIZES 4XL – 6XL					
#2	**Port Authority® - Challenger Jacket. J754** Fabric/Style: Teklon nylon shell, poly-filled body with heavyweight fleece lining; 1 x 1 rib knit trim at the waistband and cuffs; nylon lining in the sleeves, lower slash pockets, interior pocket (all with zip closures). Features Port Pocket™ engineering for easy access to left chest embroidery. Logo placed on the front left side of the jacket. The Color will be a Navy/ Grey Heather Collar				
	4XL – 25 YEAR	0	EACH		
	4XL – 30 YEAR	0	EACH		
	4XL – TALL - 25 YEAR	0	EACH		
	4XL – TALL - 30 YEAR	1	EACH		
	5XL – 25 YEAR	0	EACH		
	5XL – 30 YEAR	1	EACH		
	5XL – TALL - 25 YEAR	0	EACH		
	5XL – TALL - 30 YEAR	0	EACH		
	6XL – 25 YEAR	0	EACH		
	6XL – 30 YEAR	0	EACH		
	6XL – TALL - 25 YEAR	0	EACH		
	6XL – TALL - 30 YEAR	0	EACH		

NO SUBSTITUTIONS WILL BE ACCEPTED

RENEWAL OPTION FOR
PORT AUTHORITY CHALLENGER JACKET J754

NOTE: Renewal Periods - If the option for renewal is exercised by the Missouri Department of Transportation, the contractor shall agree that the prices for the renewal period shall not exceed the maximum price for the applicable renewal period stated herein. COLORS AND LOGOS FOR THE FOLLOWING YEARS COULD CHANGE

a. **If renewal prices are not provided, the prices during renewal periods shall be the same as during the original contract period.**

b. **Missouri Department of Transportation does not automatically exercise its option for renewal based upon the maximum price and reserves the right to offer or to request renewal of the contract at a price less than the maximum price stated.**

c. **In the event the Missouri Department of Transportation exercises its option(s) to renew the contract, the requirements for future years shall be basically similar.**

d. **Bidders must provide a maximum percentage cost increase for the second and third contract period for these items**

1st Renewal Period
Maximum Percentage
(September 1, 2008 – August 31, 2009)

%_____
Maximum percentage per jacket

CATEGORY 3: Seiko Watch MENS & LADIES					
Item #:	**Description:**	**Qty:**	**Unit of Issue:**	**Unit Price:**	**Extended Total:**
#3	Two tone case with calendar/date. Lumbrite hands and markers. Water resistant up to 30 meters. Brown leather dress band. MoDOT Safety logo imprinted on watch face.				
	MENS	4	EACH		
	LADIES	0	EACH		

NO SUBSTITUTIONS WILL BE ACCEPTED

NOTE: Renewal Periods - If the option for renewal is exercised by the Missouri Department of Transportation, the contractor shall agree that the prices for the renewal period shall not exceed the maximum price for the applicable renewal period stated herein. LOGOS COULD CHANGE FOR FOLLOWING YEARS.

e. If renewal prices are not provided, the prices during renewal periods shall be the same as during the original contract period.

f. Missouri Department of Transportation does not automatically exercise its option for renewal based upon the maximum price and reserves the right to offer or to request renewal of the contract at a price less than the maximum price stated.

g. In the event the Missouri Department of Transportation exercises its option(s) to renew the contract, the requirements for future years shall be basically similar.

h. Bidders must provide a maximum percentage cost increase for the second and third contract period for these items

1st Renewal Period
Maximum Percentage
(September 1, 2008 – August 31, 2009)

%_____
Maximum percentage per watch

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish <u>ALL</u> information requested below.

FOR CORPORATIONS:

State in which incorporated:

_____

FOR OTHERS:

State of domicile:

_____

FOR ALL VENDORS:

List address of Missouri offices or places of business:

_____

_____

_____

_____

_____

<u>THIS SECTION MUST BE COMPLETED AND SIGNED:</u>

FIRM NAME:

_____

ADDRESS:

_____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required):

_____

Federal Tax I.D. #: _____ **if no Federal Tax I.D. # - list Social Security #:** _____

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars ($25,000.00). If your total bid is Twenty-Five Thousand Dollars ($25,000.00) or more, you **must** complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

[ ] If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.

[ ] If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

_____

_____

[ ] If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

n (or item number)	**Location Where Item Manufactured or Produced**

(attach an additional sheet if necessary)

[ ] The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to me the contract specifications. Items (or item numbers): _____

_____

[ ] The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): _____

CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document if true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

MoDOT
SAFETY AWARD
15 Years

Attachment A1
15 Year Logo

MoDOT
SAFETY AWARD
20 Years

Attachment A2
20 Year Logo

MoDOT
SAFETY AWARD
25 Years

Attachment B1
25 Year Logo

MoDOT
SAFETY AWARD
30 Years

Attachment B2
30 Year Logo

MoDOT
Safety Award
35 Years

Attachment C
35 Year Logo

STANDARD SOLICITATION PROVISIONS

a. The Missouri Department of Transportation (MoDOT) reserves the right to reject any or all bids/quotes/proposals, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.

b. All bids/quotes/proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

c. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown, within the State of Missouri.

d. Time of delivery is a part of the consideration and, if not otherwise stated in the solicitation documents, must be stated in definite terms by the Bidder/Offeror and must be adhered to. If time varies on different items, the Bidder/Offeror shall so state.

e. If providing bids/quotes/proposals for commodities, the Bidder/Offeror will state brand or make on each item. If bidding or proposing other than the make, model or brand specified, the manufacturer's name, model number or catalog number must be given.

f. **For bids/proposals of $25,000** or more, no bids/proposals by telephone, telegram or telefax will be accepted. If provided, these bids/proposals should be returned in the MoDOT solicitation return envelope.

g. If a solicitation return envelope is provided by MoDOT, the bid/quote/proposal should be returned in the envelope provided with the Bid/RFQ/RFP Request Number plainly indicated thereon.

h. The date specified for the returning of bids/quotes/proposals is a firm deadline and all bids/quotes/proposals must be received at the designated office by that time. The Department does not recognize the U.S. Mail, Railway Express Agency, Air Express, or any other organization, as its agent for purposes of accepting proposals. All proposals arriving at the designated office after the deadline specified will be rejected.

GENERAL TERMS AND CONDITIONS

General Performance

a. This work is to be performed under the general supervision and direction of the Missouri Department of Transportation (MoDOT) and, if awarded any portion of the work, the Contractor agrees to furnish at his own expense all labor and equipment required to complete the work, it being expressly understood that this solicitation is for completed work based upon the price(s) specified and is not a solicitation for rental of equipment or employment of labor by MoDOT, and MoDOT is to have no direction or control over the employees used by the Contractor in performance of the work.

Deliveries

a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. Material arriving after 3:00 p.m. will not be unloaded until the following workday. No material will be received on Saturday, Sunday or state holidays.

b. If the prices bid herein include the delivery cost of the material, the Contractor agrees to pay all transportation charges on the material as FOB - Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.

c. Any demurrage is to be paid by the Contractor direct to the railroad or carrier.

Nondiscrimination

a. The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

b. All solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of the Contractor's obligations under this contract and the Regulations, will be relative to nondiscrimination on the grounds of race, color, or national origin.

1) Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MoDOT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,

ii. cancellation, termination or suspension of the contract, in whole or in part.

Contract/Purchase Order

a. By submitting a bid/quote/proposal, the Bidder/Offeror agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.

b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's proposal and/or submitted pricing, and (3) the MHTC's acceptance of the proposal and/or bid by purchase order or post-award contract.

c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized purchase order and/or notice to proceed.

d. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the Contractor and the duly authorized representative of the MHTC, by a modified purchase order prior to the effective date of such modification. The Contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification.

Subcontracting

a. It is specifically understood that no portion of the material or any interest in the contract, shall be subcontracted, transferred, assigned or otherwise disposed of, except with the written consent of MoDOT. Request for permission to subcontract or otherwise dispose of any part of the work shall be in writing to MoDOT and accompanied by documentation showing that the organization which will perform the work is particularly experienced and equipped for such work.

b. Consent to subcontract or otherwise dispose of any portion of the work shall not be construed to relieve the Contractor of any responsibility for the production and delivery of the contracted work and the completion of the work within the specified time.

c. All payments for work performed by a subcontractor shall be made to the Contractor to whom the contract was awarded and the purchase order issued.

Invoicing and Payment

a. MoDOT is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Federal Excise Tax Exemption Certificate will be furnished to the successful Bidder/Offeror upon request.

b. Each invoice should be itemized in accordance with items listed on the purchase order and/or contract. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.

c. Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. The Missouri Highways and Transportation Commission (MHTC) shall not make any advance deposits.

d. The MHTC assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any authorized quantity is subject to the MHTC's rejection and shall be returned at the Contractor's expense.

e. The MHTC reserves the right to purchase goods and services using the state-purchasing card.

Applicable Laws and Regulations

a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract.

b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MoDOT a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.

1) Prior to the issuance of a purchase order and/or notice to proceed, all **out-of-state** Contractors **providing services** within the state of Missouri must submit to MoDOT a copy of their current Transient Employer Certificate from the Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.

C. The contractor shall only utilize personnel authorized to work in the United States in accordance with applicable federal and state laws and Executive Order 07-13 for work performed in the United States.

d. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.

Preferences

a. In the evaluation of bids/quotes/proposals, preferences shall be applied in accordance with Chapter 34 RSMo. Contractors should apply the same preferences in selecting subcontractors.

b. By virtue of statutory authority, RSMo. 34.076 and 34.350 to 34.359, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown within the State of Missouri. Such preference shall be given when quality is equal or better and delivered price is the same or less.

1) If attached, the document entitled **"PREFERENCE IN PURCHASING PRODUCTS"** should be completed and returned with the solicitation documents.

2) If attached, the document entitled **"MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT"** should be completed and returned with the solicitation documents**. Applies if bid is Twenty-Five Thousand Dollars ($25,000.00) or more.**

c. In the event of a tie of low bids, the MHTC reserves the right to establish the method to be used in determining the award

Remedies and Rights

a. No provision in the contract shall be construed, expressly or implied, as a waiver by the MHTC of any existing or future right and/or remedy available by law in the event of any claim by the MHTC of the Contractor's default or breach of contract.

b. The Contractor agrees and understands that the contract shall constitute an assignment by the Contractor to the MHTC of all rights, title and interest in and to all causes of action that the Contractor may have under the antitrust laws of the United States or State of Missouri for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or produced by the Contractor in the fulfillment of the contract with the MHTC.

c. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MoDOT to enter into such litigation to protect the interests of the MHTC, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

Cancellation of Contract

a. The MHTC may cancel the contract at any time for a material breach of contractual obligations or for convenience by providing the Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.

b. If the MHTC cancels the contract for breach, the MHTC reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the MHTC deems appropriate and charge the Contractor for any additional costs incurred thereby.

Bankruptcy or Insolvency

a. Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assigned the benefit or creditors, the Contractor must notify MoDOT immediately. Upon learning of any such actions, the MHTC reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the Contractor responsible for damages.

Inventions, Patents, and Copyrights

a. The Contractor shall defend, protect, and hold harmless the MHTC, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the contract.

Inspection and Acceptance

a. No equipment, supplies, and/or services received by MoDOT pursuant to a contract shall be deemed accepted until MoDOT has had reasonable opportunity to inspect said equipment, supplies, and/or services.

b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.

c. The MHTC reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.

d. The MHTC's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the MHTC may have.

Warranty

a. The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by MoDOT, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.

b. Such warranty shall survive delivery and shall not be deemed waived either by reason of the MHTC's acceptance of or payment for said equipment, supplies, and/or services.

Status of Independent Contractor

a. The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

Indemnification

a. The Offeror shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Offeror's performance of its obligations under this Agreement.