

**BID FORM**

MISSOURI DEPARTMENT OF TRANSPORTATION

GENERAL SERVICES

830 MoDOT DRIVE – P.O. BOX 270

JEFFERSON CITY, MO 65102

|             |                  |              |   |
|-------------|------------------|--------------|---|
| REQUEST NO. | 1-071029         |              |   |
| DATE        | October 18, 2007 |              |   |
| PAGE NO.    | 1                | NO. OF PAGES | 9 |

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL BE RECEIVED AT THIS OFFICE UNTIL

**2:00 PM, LOCAL TIME, OCTOBER 29, 2007**

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES.

**QUOTATIONS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION**  
Submit net bid as cash discount stipulations will not be considered  
**Various Locations**

DEFINITE DELIVERY DATE MUST BE SHOWN. SIGN AND RETURN BEFORE TIME SET FOR OPENING. **ALL BIDS SHOULD BE EXTENDED AND TOTALED.**

**BUYER:** Amy Bailey

**BUYER TELEPHONE:** 573-522-6188

| ITEM NO. | SUPPLIES OR SERVICES   | MFG. NO. OR BRAND | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------|--|-------------------|----------|------|------------|--------|
|          | <p>Bid for various products to “<b>Spill Kit Supplies</b>” for the period beginning November 1, 2007 to October 31, 2008.</p> <p><b>PLEASE SEE ATTACHED SPECIFICATION, PRICING PAGES AND DELIVERY REQUIREMENTS</b></p> <p><b>Note to Respondent:</b> A vendor must be in compliance with the laws regarding conducting business in the State of Missouri. The compliance to conduct business in the state shall include but may not be limited to: Registration of business name, vendors <b>MUST</b> submit a bid/proposal that correctly and accurately identifies the company name that is registered to do business in the State of Missouri. All vendors who are required to execute a contractual agreement <b>MUST</b> submit a copy of their certificate with the signed copy of the contract agreement before the purchasing department can proceed with MoDOT legal contract approval.</p> |                   |          |      |            |        |

(SEE ATTACHED FOR CONDITIONS AND INSTRUCTIONS)

*In compliance with the above invitation for bids, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were quoted within (SEE PRICING PAGES) days after receipt of formal purchase order.*

**Date:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Fax No.:** \_\_\_\_\_

**Federal I.D. No.** \_\_\_\_\_

**Firm Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**By (Signature):** \_\_\_\_\_

**Type/Print Name** \_\_\_\_\_

**Title:** \_\_\_\_\_

Is your firm MBE certified?  Yes  No

Is your firm WBE certified?  Yes  No

List all agencies your firm is currently certified with. \_\_\_\_\_

**PRICING PAGES**  
Pricing Page 1 of 1

Bid for furnishing “Spill Kit Supplies”. *Complete these pages and submit with the signed bid form.*

| Item #:       | Description:  | Mfg. No. or Brand | Qty: | Unit of Issue: | Unit Price: | Extended Total: |
|---------------|---|-------------------|------|----------------|-------------|-----------------|
| 1             | <b>Oil-Only Absorbent Pads – Heavy Weight, Approximate size: 15” x 19”<br/>Minimum 100 per package<br/>VENDOR MUST INDICATE SIZE AND QUANTITY OF PADS BEING SUBMITTED PER PACKAGE</b> |                   | 1500 |                |             |                 |
| 2             | <b>Oil-Only Absorbent Pads - Light Weight, Approximate size: 15” x 19”<br/>Minimum 200 per package<br/>VENDOR MUST INDICATE SIZE AND QUANTITY OF PADS BEING SUBMITTED PER PACKAGE</b> |                   | 3000 |                |             |                 |
| 3             | <b>Oil-Only Absorbent Socks – 3” x 96”<br/>Minimum 5 socks per package<br/>VENDOR MUST INDICATE QUANTITY OF SOCKS BEING SUBMITTED PER PACKAGE</b>                                     |                   | 500  |                |             |                 |
| 4             | <b>Oil-Only Absorbent Socks – 3” x 48”<br/>Minimum 5 socks per package<br/>VENDOR MUST INDICATE QUANTITY OF SOCKS BEING SUBMITTED PER PACKAGE</b>                                     |                   | 500  |                |             |                 |
| 5             | <b>Oil-Only Absorbent Pillows – Approximate size 18”x 18”<br/>Minimum 10 pillows per package<br/>VENDOR MUST INDICATE QUANTITY OF PILLOWS BEING SUBMITTED PER PACKAGE</b>             |                   | 500  |                |             |                 |
| 6             | <b>Oil-Only Absorbent Pillows – Approximate size 18” x 24”<br/>Minimum 10 pillows per package<br/>VENDOR MUST INDICATE QUANTITY OF PILLOWS BEING SUBMITTED PER PACKAGE</b>            |                   | 500  |                |             |                 |
| 7             | <b>Nitrile Gloves – 1 Pair of Gloves Per Package</b>  |                   | 300  |                |             |                 |
| 8             | <b>Safety Goggles – 1 Per Package</b>   |                   | 300  |                |             |                 |
| <b>TOTAL:</b> |   |                   |      |                |             | <b>\$</b>       |

**MoDOT DOES NOT GUARANTEE QUANTITIES – ALL ORDERS PLACED WILL BE VALUED AT \$250 OR MORE**

**AWARD:** For the purpose of this bid, items will be awarded on a “All or None” basis.

Delivery of spill kit supplies must be within 30 days of receipt of purchase order.

## SPILL KIT SUPPLIES LOCATION ADDRESSES

Kits to be delivered to the following locations.

| <b>TO BE DELIVERED</b> | <b>DISTRICT</b>            | <b>ADDRESS</b>  |
|------------------------|----------------------------|---|
|                        | 1                          | 3602 North Belt Highway<br>St. Joseph, MO 64502       |
|                        | 2                          | 902 North Missouri Street<br>Macon, MO 63552          |
|                        | 3                          | 1711 S. Hwy 61<br>Hannibal, MO 63401                  |
|                        | 4                          | 600 Northeast Colbern Rd<br>Lee's Summit, MO 64086    |
|                        | 5                          | 1511 Missouri Blvd.<br>Jefferson City, MO 65109       |
|                        | 6                          | 1590 Woodlake Drive<br>Chesterfield, MO 63017         |
|                        | 7                          | 3901 East 32 <sup>nd</sup> Street<br>Joplin, MO 64804 |
|                        | 8                          | 3025 E. Kearney<br>Springfield, MO 65801              |
|                        | 9                          | 910 Springfield Road<br>Willow Springs, MO 65793      |
|                        | 10                         | 2675 North Main Street<br>Sikeston, MO 63801          |
|                        | Central Office – Warehouse | 830 MoDOT Drive<br>Jefferson City, MO 65109           |

**BID SUBMITTAL:**

Your written bid must be mailed in ***a sealed*** envelope or box, or else delivered by hand or courier service (UPS, Federal Express, etc.) to be *received on or before the date and time specified on the front page of this bid document*, at the office of:

Ms. Amy Bailey  
Missouri Department of Transportation  
General Services - Procurement  
830 MoDOT Drive; P.O. Box 270  
Jefferson City, MO 65102

All documents must be sealed and the outermost wrapping should be clearly marked "**Bid for Spill Kit Supplies**".

**PRICES AND QUANTITIES:**

Prices must remain firm for the entire period stated herein. The Missouri Department of Transportation reserves the right to increase or decrease quantities as needed.

**DELIVERY:**

Bids shall be quoted with delivery F.O.B Missouri Department of Transportation at Various Locations in Missouri. Bidder agrees to furnish and deliver any or all the items on which prices were quoted within THIRTY (30) days after receipt of formal purchase order.

**AWARD:**

For the purpose of this bid, items will be awarded on "**ALL OR NONE**" basis.

**COMPLIANCE WITH BID REQUIREMENTS:**

Failure to comply with the requirements published in this bid may result in the bid being subject to rejection. Product that does not meet specifications will cause all of the shipments to be returned at the bidders expense. ***Failure to comply with the specification requirements may result in bid being subject to rejection.***

**VENDOR NAME REGISTRATION:**

On all bid documents, the bidder must use the firm name under which he/she is registered to do business in the state of Missouri. The bidder must ensure that his/her firm name is registered with the office of the Secretary of State. Failure to use the correct firm name on all bid documents will result in delaying the contract award.

**NON-EXCLUSIVITY:**

The Missouri Department of Transportation reserves the right to obtain like or similar products of this or other manufacturers when use of such products is deemed in the best interest of MoDOT.

**ADDITIONAL DOCUMENT SUBMITTAL REQUIREMENTS:**

For the bid to be considered the attachments "Preference in Purchasing Products" and "Missouri Domestic Products Procurement Act" must be submitted to this office prior to any contract being awarded for this bid.

# PREFERENCE IN PURCHASING PRODUCTS

DATE: \_\_\_\_\_

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

**All vendors submitting a bid/quotation must furnish ALL information requested below.**

**FOR CORPORATIONS:**

State in which incorporated: \_\_\_\_\_

**FOR OTHERS:**

State of domicile: \_\_\_\_\_

**FOR ALL VENDORS:**

List address of Missouri offices or places of business:

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**THIS SECTION MUST BE COMPLETED AND SIGNED:**

**FIRM NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**BY (signature required):** \_\_\_\_\_

**Federal Tax I.D. #:** \_\_\_\_\_ **if no Federal Tax I.D. # - list Social Security #:** \_\_\_\_\_

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

# MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you **must** complete this form as directed below.

**Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.**

[ ] If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.

[ ] If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

\_\_\_\_\_

\_\_\_\_\_

[ ] If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

| Item (or item number) | Location Where Item Manufactured or Produced |
|-----------------------|--|
|                       |  |
|                       |  |
|                       |  |
|                       |  |

(attach an additional sheet if necessary)

[ ] The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to meet the contract specifications. Items (or item numbers): \_\_\_\_\_

\_\_\_\_\_

[ ] The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): \_\_\_\_\_

\_\_\_\_\_

## CERTIFICATION

**By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document is true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.**

**The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.**