



**MISSOURI DEPARTMENT OF TRANSPORTATION
 INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
 FOR PURCHASES \$3,000 TO \$24,999.99
 THIS IS NOT AN ORDER**

REQUEST FOR INFORMAL QUOTATION

Please quote the lowest prices covering service specified and provide all information requested.

TODAY'S DATE:	3/24/08	QUOTE DUE ON OR BEFORE:	04/04/08 - 4:00 PM LOCAL TIME	F.O.B. REQUIREMENTS:	DESTINATION
TIME REQUIRED FOR DELIVERY:		QUOTE No:	4-080404FR	BUYER NAME /TELEPHONE NUMBER:	FRANKIE J. RYAN 573-522-9481
TO BE COMPLETED NO LATER THAN	Close of Business, May 23, 2008				
Central Office Mailing Address Fax Number:	PO Box 270, 830 MoDOT Drive Jefferson City, MO 65102 573-526-1218	Please fax quotation to 573-526-1218		DELIVERY LOCATION: Jefferson City, Missouri	

Quantity	U/M	DESCRIPTION	UNIT PRICE	
1	Each	Fabrication of a punch press for the MoDOT Sign Production Center (SPC). This punch press must have the capabilities of cutting radii on the corners of aluminum sign blanks as well as punching mounting holes as per the requirements outlined in this solicitation document, and shall be contained in one combined device.	\$	COSTS: All costs associated with supplying this equipment must be included in the unit price. This includes, but is not necessarily limited to site visits, production costs, delivery, set-up and associated testing, training and warranty.

CONTRACT COMPLETION DATE will be on or before the close of business, May 23, 2008.			
Award: <i>All or None</i>	SEE ATTACHED FOR ADDITIONAL DETAILS AND REQUIREMENTS.		

Company Name: _____

All responses to this Request for an Informal Quotation MUST be submitted on this form and MUST be returned to the Buyer listed above at the Central Office mailing address shown. See attached for conditions and instructions. Quotation can be faxed to 573-526-1218

VENDOR INFORMATION

Vendor Name /Mailing Address	Vendor Contact Information (including area codes):		
	Phone #:		
	Fax #		
	Cellular #		
Printed Name and Title of Responsible Officer or Employee:		Signature:	

Is your firm MBE or WBE Certified? Yes No

General Requirements:

The Missouri Highway and Transportation Commission (Commission) is requesting design proposals and quotes for the fabrication of a punch press for the Sign Production Center (SPC), located in Jefferson City, MO.

The punch press must have the capabilities of cutting radii on the corners of aluminum sign blanks as well as punching mounting holes as per the requirements outlined in this solicitation and shall be contained in one combined device. The attached figures provide the general guidance for the layout for this piece of equipment, with critical features and dimensions being specified.

Pre-Bid Meeting and Commission Representative:

Bidders may contact the Commission's representative, Terry Baker; SPC Superintendent, 573-751-7900, to set up a pre-bid meeting to review the expectations for this equipment and to discuss the fabricator's proposals for design. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of the contract.

Receipt of Quotes:

Quotes must be submitted to the Buyer of Record within the time frame outlined on the quote pricing page. Quotes may be faxed to the number indicated on the quote pricing page.

Delivery:

The final product shall be completed, be in working condition, and have been accepted by the Commission's representative **on or before the close of business on May 23, 2008.**

Non-Exclusivity:

The Missouri Department of Transportation reserves the right to obtain like or similar services/products of this or other manufacturers when use of such services/products is deemed in the best interest of MoDOT.

Additional Document Submittal Requirements:

For the quote to be considered the attached document "Preference in Purchasing Products" must be submitted to this office prior to any contract/purchase order being awarded for this quote.

Specifications:

The device the Commission is requesting quotes on will be a self-contained punch press table with the following attributes. Please refer to the attached lay-out illustration and drawings for additional information. **NOTE:** These requirements are not all inclusive to the completed equipment.

POWER SYSTEM:

1. This device shall operate on 220 volt with a cable that extends 10 feet from the table and has a male plug that is approved by the Commission.
2. The punches shall be powered by a hydraulic system with the pump being run with electricity.
3. Each punch operation shall be preset and operated independently with its own hydraulic cylinder running from a central pump.

4. Pump and reservoir shall be sized appropriately to perform the most severe punching operation, but must only operate one punching operation at a time.
5. Pump and reservoir shall be sized to provide a 100% duty cycle.
6. Hydraulic fluid level shall be easily checked via a viewing window that is easily seen.
7. Punching operation shall be actuated by an electric over hydraulic foot pedal; foot pedal shall have all standard safety guards to prevent accidental actuation.
8. Each punching operation shall cycle in one second or less.
9. Punching operations shall be power down and power up, spring return is not acceptable.
10. Each operation shall use a common hydraulic cylinder size and design so a single cylinder can be utilized in any of the four positions.
11. Hydraulic cylinders shall be sized appropriately to perform the most severe punching operation on this device.
12. Hydraulic pump and reservoir shall be mounted below working surface, general location shown on figure 1.

PUNCHING OPERATION:

1. All punch dies shall be included and shall be self-cleaning and produce a clean, bur free edge. The four dies required are:
 - a. 3" radius
 - b. 2.25" radius
 - c. 1.5" radius
 - d. 0.375 hole
2. All dies shall be removable for maintenance.
3. Punch orientation on the table shall according to figure 1.
4. All punching operations shall have the capacity to perform the function in one pass on aluminum material up to a nominal thickness of 0.125", allowing for variations in maximum thickness.
5. General design of each punch is shown in figure 2, the Commission is open to alternate designs.
6. All presses shall have a clear shield to protect operators from flying material as well as prohibiting operator hands from reaching into the punching area.
7. Shield shall be attached to allow easy removal for service.
8. Back lighting shall be provided to sufficiently illuminate the dies so the operators can clearly see functions, shall not create glare for operator.

PRESS TABLE:

1. Table top shall be constructed from steel
2. The depth of the open work surface of the table shall be 26" (see figure 1)
3. Table work surface height as measured from the floor shall be 39"
4. Table width shall be 80" wide
 - a. An extension table shall be provided on the right side of the table that folds from a vertical (stowed) position to a position that is level with the permanent work surface.
 - b. Bracing for the table shall be designed to allow the extension to be raised and lowered easily and provide a steady work surface in the up position.

- c. Extension shall 30" wide with depth equal to that of the table as shown in figure 1.
5. Guides to properly position sign blanks to the 3 radii punches shall be accomplished with a second layer of steel a minimum of 0.125" thick and a max of 0.25" thick (see figure 1) work surface to allow large signs to lie flat on table while holes are being punched. Guides shall be permanently attached and not allow aluminum to work its way under the fence.
6. An adjustable fence shall be provided at the hole punching station. Depth and lateral adjustments must be independent of each other and be automatically held square to hole punch.
 - a. Adjustment range for depth must range from 0" to 9".
 - b. Adjustment range for the lateral adjustment must range from 0" to 20".
 - c. A durable scale shall be provided for both fences that is accurate to 1/4" in its display.
 - d. The face of the fences shall be a minimum of 6" wide and a minimum of 0.125" thick and a max of 0.25" thick.
 - e. Fence shall be designed so aluminum will not work its way under the fence.

TABLE FRAME:

1. The frame of the table shall be constructed from fully boxed steel tube.
2. Frame shall be constructed to fully support the weight of all components on the table as well as forces it may experience under normal use.
3. Frame shall be suitably strong to allow it to be picked up and moved using a forklift.
4. Clearance from the floor to the bottom of the lower table rail shall be a minimum of 6".
5. Table shall have a suitable system to level the table on uneven floors that has the capacity to support the weight of the table.
6. Table shall have a system to collect aluminum pieces from the punching operations that delivers these pieces to a collection bin. The system shall be constructed to promote scrap pieces to flow to the collection container with no manual assistance.
7. Collection system shall be easy to clear of material should it become fouled.
8. Collection container for scrap pieces shall be easily removed for emptying.

PROTECTIVE COATING:

1. All metal components shall be primed and painted with a durable paint coating.
2. Any metal service that will come into contact with the aluminum sign blanks as well as any mechanical component that would be affected by the presence of paint shall not be painted.

Insurance Requirements:

The Contractor will be required to provide the Commission a copy of his/her insurance certificate that outlines the insurance requirements as noted on the attached Missouri Highways and Transportation Commission Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions.

Warranty Information:

Fabricator must guarantee the operation of the equipment for one (1) calendar year starting from the time the work product is accepted and approved by the Commission. All labor,

materials and incidentals for correcting any defects or deficiencies in materials or workmanship will be provided to the Commission at no charge as part of the warranty.

Documentation and Components:

All components used to fabricate the equipment shall be new and all components that are not fabricated shall be easily obtained for future repairs and maintenance of the equipment. Documentation of manufacturer and part numbers for all non-fabricated components shall be provided to the Commission as part of the delivery requirements.

~ This section intentionally left blank. ~

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish ALL information requested below.

FOR CORPORATIONS:

State in which incorporated:

FOR OTHERS:

State of domicile:

FOR ALL VENDORS:

List address of Missouri offices or places of business:

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME:

ADDRESS:

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required):

Federal Tax I.D. #: _____ if no Federal Tax I.D. # - list Social Security #:

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

Name of the Bidders Firm

Signature of Contractor's Authorized Representative

Date Signed

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

STANDARD SOLICITATION PROVISIONS

- a. The Missouri Department of Transportation (MoDOT) reserves the right to reject any or all bids/quotes/proposals, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.
- b. All bids/quotes/proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
- c. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown, within the State of Missouri.
- d. Time of delivery is a part of the consideration and, if not otherwise stated in the solicitation documents, must be stated in definite terms by the Bidder/Offeror and must be adhered to. If time varies on different items, the Bidder/Offeror shall so state.
- e. If providing bids/quotes/proposals for commodities, the Bidder/Offeror will state brand or make on each item. If bidding or proposing other than the make, model or brand specified, the manufacturer's name, model number or catalog number must be given.
- f. **For bids/proposals of \$25,000 or more**, no bids/proposals by telephone, telegram or telefax will be accepted.
- g. The date specified for the returning of bids/quotes/proposals is a firm deadline and all bids/quotes/proposals must be received at the designated office by that time. The Department does not recognize the U.S. Mail, Railway Express Agency, Air Express, or any other organization, as its agent for purposes of accepting proposals. All proposals arriving at the designated office after the deadline specified will be rejected.

GENERAL TERMS AND CONDITIONS

General Performance

- a. This work is to be performed under the general supervision and direction of the Missouri Department of Transportation (MoDOT) and, if awarded any portion of the work, the Contractor agrees to furnish at his own expense all labor and equipment required to complete the work, it being expressly understood that this solicitation is for completed work based upon the price(s) specified and is not a solicitation for rental of equipment or employment of labor by MoDOT, and MoDOT is to have no direction or control over the employees used by the Contractor in performance of the work.

Deliveries

- a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. Material arriving after 3:00 p.m. will not be unloaded until the following workday. No material will be received on Saturday, Sunday or state holidays.
- b. If the prices bid herein include the delivery cost of the material, the Contractor agrees to pay all transportation charges on the material as FOB - Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.
- c. Any demurrage is to be paid by the Contractor direct to the railroad or carrier.

Nondiscrimination

- a. The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- b. All solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of the Contractor's obligations under this contract and the Regulations, will be relative to nondiscrimination on the grounds of race, color, or national origin.
 - 1) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MoDOT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
 - ii. cancellation, termination or suspension of the contract, in whole or in part.

Contract/Purchase Order

- a. By submitting a bid/quote/proposal, the Bidder/Offeror agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's proposal and/or submitted pricing, and (3) the MHTC's acceptance of the proposal and/or bid by purchase order or post-award contract.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized purchase order and/or notice to proceed.
- d. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the Contractor and the duly authorized representative of the MHTC, by a modified purchase order prior to the effective date of such modification. The Contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification.

Subcontracting

- a. It is specifically understood that no portion of the material or any interest in the contract, shall be subcontracted, transferred, assigned or otherwise disposed of, except with the written consent of MoDOT. Request for permission to subcontract or otherwise dispose of any part of the work shall be

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

in writing to MoDOT and accompanied by documentation showing that the organization which will perform the work is particularly experienced and equipped for such work.

- b. Consent to subcontract or otherwise dispose of any portion of the work shall not be construed to relieve the Contractor of any responsibility for the production and delivery of the contracted work and the completion of the work within the specified time.
- c. All payments for work performed by a subcontractor shall be made to the Contractor to whom the contract was awarded and the purchase order issued.

Invoicing and Payment

- a. MoDOT is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Federal Excise Tax Exemption Certificate will be furnished to the successful Bidder/Offeror upon request.
- b. Each invoice should be itemized in accordance with items listed on the purchase order and/or contract. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- c. Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. The Missouri Highways and Transportation Commission (MHTC) shall not make any advance deposits.
- d. The MHTC assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any authorized quantity is subject to the MHTC's rejection and shall be returned at the Contractor's expense.
- e. The MHTC reserves the right to purchase goods and services using the state-purchasing card.

Applicable Laws and Regulations

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MoDOT a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
 - 1) Prior to the issuance of a purchase order and/or notice to proceed, all **out-of-state** Contractors **providing services** within the state of Missouri must submit to MoDOT a copy of their current Transient Employer Certificate from the Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
- c. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.

Executive Order

- a. The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6th) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.
 - 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
 - 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
 - 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Preferences

- a. In the evaluation of bids/quotes/proposals, preferences shall be applied in accordance with Chapter 34 RSMo. Contractors should apply the same preferences in selecting subcontractors.
- b. By virtue of statutory authority, RSMo. 34.076 and 34.350 to 34.359, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown within the State of Missouri. Such preference shall be given when quality is equal or better and delivered price is the same or less.
 - 1) If attached, the document entitled "**PREFERENCE IN PURCHASING PRODUCTS**" should be completed and returned with the solicitation documents.
 - 2) If attached, the document entitled "**MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT**" should be completed and returned with the solicitation documents. **Applies if bid is Twenty-Five Thousand Dollars (\$25,000.00) or more.**
- c. In the event of a tie of low bids, the MHTC reserves the right to establish the method to be used in determining the award

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

Remedies and Rights

- a. No provision in the contract shall be construed, expressly or implied, as a waiver by the MHTC of any existing or future right and/or remedy available by law in the event of any claim by the MHTC of the Contractor's default or breach of contract.
- b. The Contractor agrees and understands that the contract shall constitute an assignment by the Contractor to the MHTC of all rights, title and interest in and to all causes of action that the Contractor may have under the antitrust laws of the United States or State of Missouri for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or produced by the Contractor in the fulfillment of the contract with the MHTC.
- c. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MoDOT to enter into such litigation to protect the interests of the MHTC, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

Cancellation of Contract

- a. The MHTC may cancel the contract at any time for a material breach of contractual obligations or for convenience by providing the Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.
- b. If the MHTC cancels the contract for breach, the MHTC reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the MHTC deems appropriate and charge the Contractor for any additional costs incurred thereby.

Bankruptcy or Insolvency

- a. Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assigned the benefit or creditors, the Contractor must notify MoDOT immediately. Upon learning of any such actions, the MHTC reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the Contractor responsible for damages.

Inventions, Patents, and Copyrights

- a. The Contractor shall defend, protect, and hold harmless the MHTC, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the contract.

Inspection and Acceptance

- a. No equipment, supplies, and/or services received by MoDOT pursuant to a contract shall be deemed accepted until MoDOT has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The MHTC reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The MHTC's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the MHTC may have.

Warranty

- a. The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by MoDOT, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.
- b. Such warranty shall survive delivery and shall not be deemed waived either by reason of the MHTC's acceptance of or payment for said equipment, supplies, and/or services.

Status of Independent Contractor

- a. The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

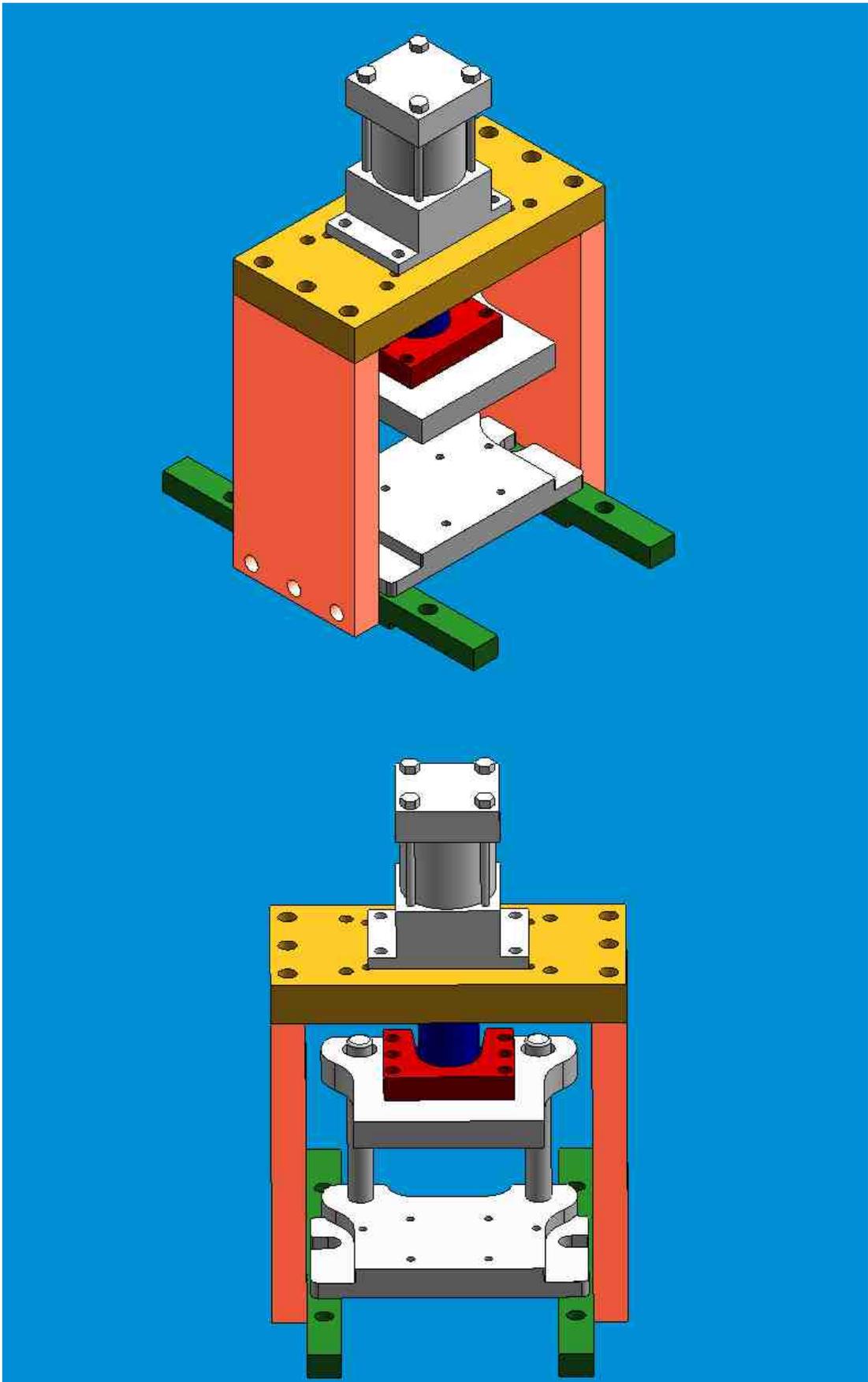
Indemnification

- a. The Offeror shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Offeror's performance of its obligations under this Agreement.

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

Insurance

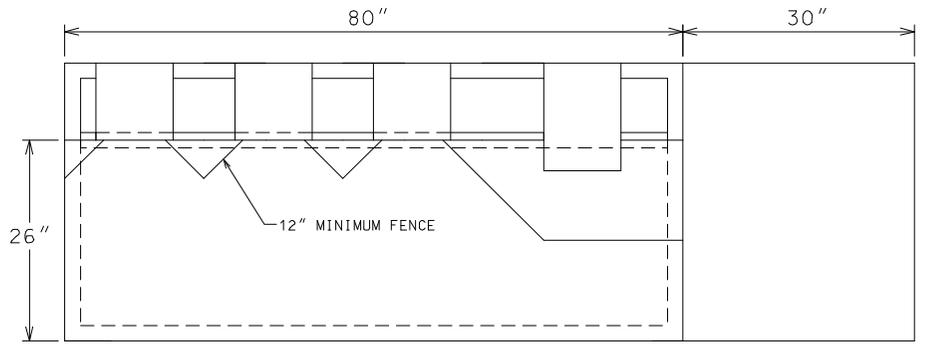
- a. The Contractor shall purchase and maintain such insurance as will protect him from claims under workmen's compensation acts and other employee benefit acts, from claims for damages because of bodily injury, including death, and from claims for damages to property which may arise out of or result from the Contractor's operations under this Contract, whether such operations be by himself or by any Subcontractor or anyone directly or indirectly employed by any of them.
- b. This insurance shall be written for not less than any limits of liability specified as part of this contract, or required by law, whichever is the greater, and shall include contractual liability insurance as applicable to the Contractor's obligations under this contract. Unless otherwise specified, insurance limits shall be as follows:
 - 1) Workmen's Compensation: Workers Compensation Insurance, including "Occupational Disease Act" requirements, must be maintained **if** required by law.
 - 2) Public Liability (includes property damage and personal injury):
 - i. Not less than \$400,000 for any one person in a single accident or occurrence.
 - ii. Not less than \$2,500,000 for all claims arising out of a single occurrence.
 - 3) Special Hazard Insurance: As required.
 - 4) Builder's Risk: Not less than the full Contract amount.



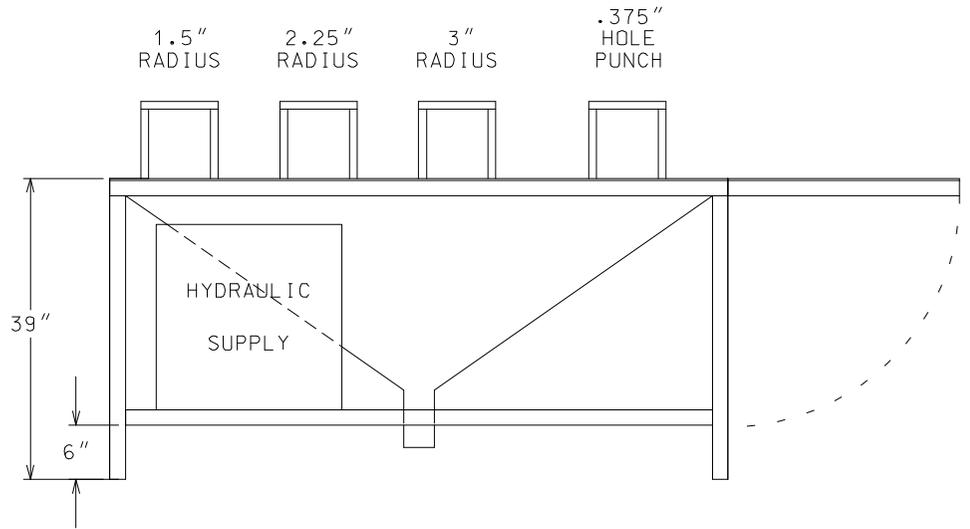
QUOTE 4-080404FR PUNCH PRESS FOR SIGN SHOP
ILLUSTRATIONS

ILLUSTRATION PROVIDES GENERAL GUIDANCE FOR LAYOUT.
ONLY THE DIMENSIONS DISPLAYED MUST BE MAINTAINED.

TOP VIEW



FRONT VIEW



3-D VIEW

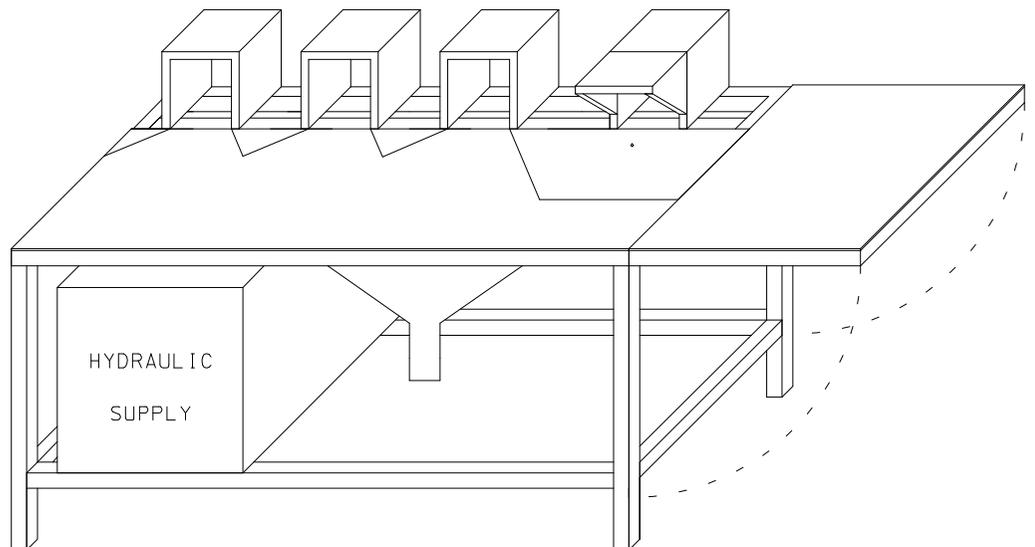


FIGURE 1