



Pete K. Rahn, Director

**ADDENDUM 001  
REQUEST FOR PROPOSALS  
Insurance Broker Of Record  
RFP NUMBER: 6-070501**

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposals remains unchanged by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority  Leann Kottwitz Senior General Services Specialist
Contractor/Offeror Signature	Department of Transportation  <i>Leann Kottwitz</i>
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: 4/17/07

**GENERAL QUESTIONS/CLARIFICATIONS**

**QUESTION:** How many insurance brokers does MoDOT currently have under contract? Who are they? How long has the contract been in force? What are the current fees/commissions paid to the broker(s)?

**ANSWER:** One broker under contract. It has been AON for the last three years. The commission is 15%.

**QUESTION:** Is Excess Property the only coverage purchased through MoDOT's broker? Is only one broker given market assignments? If multiply brokers are used, how are markets assigned?

**ANSWER:** We only currently purchase excess property. Only the contracted broker shops the markets.

QUESTION: Please provide details of the Excess Property purchased including:

- Expiration date
- Limits of liability
- Self-insurance retentions
- Flood/earthquake sub-limits
- Annual premiums
- List of carriers

ANSWER: The current policy expires 02-01-2008. The limits are \$124,664,190. This includes only our major buildings with a \$500,000 deductible. No flood coverage, but we do have earthquake insurance coverage for a total of \$10,000,000. The annual premiums are \$186,272 for this year. The insurance is placed with The Travelers Indemnity Co. and RSUI Indemnity Co.

QUESTION: Does MoDOT anticipate marketing and /or purchasing additional lines of coverage in the next contract term and extensions?

ANSWER: Not presently considering increasing our purchase of commercial insurance.

QUESTION: Please quantify the amount of the following in numbers of hours/days of service purchased for:

- Risk Management consulting (2.1 – 2.3)
- Loss Prevention/Safety Consulting (3.1 – 3.5)
- Technical Risk Management Services (4.1 – 4.4)

ANSWER: Only one time has additional work been sought. That was for an actuarial study. That is currently contracted outside of this agreement.

QUESTION: Does MoDOT anticipate using the same amount of service in the next contract term and extensions?

ANSWER: I don't anticipate using any additional services at this time. However, that could be subject to change.

QUESTION: Will the I64/Hwy 40 project require additional support from your broker?

ANSWER: I do not anticipate the need of this broker to be involved with the I-64/Rte.40 project.

QUESTION: Does MoDOT use a single broker for all Risk Management services currently? Please provide the current fee structure being paid by MoDOT for these services.

ANSWER: We are only contracted with one broker. The fees are arrived from commissions on the commercial insurance that is placed in the markets.

QUESTION: If multiple brokers are used for Risk Management services, how do you determine which broker provides each service?

ANSWER: Does not apply.