

Missouri
Department
of Transportation



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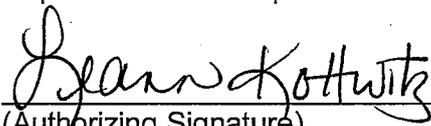
Pete K. Rahn, Director



2007 Missouri Quality Award Winner

ADDENDUM 001
Request For Proposal
Sponsor-A-Highway Program
RFB 6-080506

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposal has not changed by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Leann Kottwitz Senior General Services Specialist
Contractor/Offeror Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: 4/25/08

Question: Page 3, (1) & (2)

Typically Sponsor-A-Highway programs are no cost contracts (ie: no monetary value) and the Department of Transportation receives it primary benefit thru donated labor. Is it the intent of MoDOT to deviate from this structure?

Response: This will be a "no cost" contract to MoDOT. Please disregard (1) & (2) on page 3 of the Request For Proposal.

Question: Page 4, (B)

Please detail and define the following services: litter removal, landscaping, mowing, turfgrass management, graffiti removal and beautification.

Response:

Litter removal includes the pick up, removal and disposal of litter. Litter is defined as any material, item or substance that has been discarded on the highway rights-of-way that has not been expressly placed there by or approved for placement by MoDOT. Includes, but is not limited to, packaging, containers, cans bottles and paper. Does not include hazardous, heavy or large items. Litter should be removed from the roadside to provide an attractive roadside. The total amount of litter or debris shall not exceed one five-gallon bucket per random .10 mile segment.

Mowing is the control of vegetation, primarily by mechanical means. Mowing shall meet the standards established in MoDOT's *Roadside Vegetation Management* manual available at www.modot.org in the *Engineering Policy Guide*, Section 800: Roadside Development, Category: 822 Roadside Vegetation Management

http://epg.modot.org/index.php?title=Category:822_Roadside_Vegetation_Management

It is anticipated that most of the Sponsor-A-Highway mowing would be Type I (High Profile Areas) or Type II (Fully Developed Areas). Visible litter should be removed prior to each mowing cycle.

Turfgrass management is the establishment of desirable turfgrass, if necessary, and maintenance of the turfgrass which may include fertilization, weed control and mowing. May also include irrigation installation and maintenance.

Graffiti removal is ensuring that 100 percent of the designated area is free of graffiti.

Question: Page 4, (B)

Should it be assumed by the Offeror that the type of adoption assigned to each specific highway area in the back of the RFP is the expected type of service for that area?

Response:

No. The tables are all of the existing Adopt-A-Highway sections for District 4 (Kansas City area for Jackson County) and District 6 (St. Louis area for Franklin, Jefferson, St. Charles, St. Louis counties, and St. Louis city). The type of adoption is the volunteer service currently provided at the location

Question: Page 4, (B)

Please provide examples of other services "as determined by MoDOT" and what method will be used to determine such services?

Response:

Unknown at this time. This is included for flexibility to meet a future need and would be negotiated.

Question: Page 6 – Page 8, (2)

Reference 2.2.4: Can 2 different sponsors exist on one segment, each sponsoring one direction?

Response:

It is preferable for one sponsor to be responsible for both travel directions. This is consistent with MoDOT's current Adopt-A-Highway program.

Question: Page 6 – Page 8, (2)

Reference 2.2.13: In order to generate and provide a meaningful proposal to MoDOT we need to understand the service level and frequency expectations of the department. Can MoDOT provide information on services levels and frequencies in relation litter removal, landscaping, mowing, turfgrass management, graffiti removal and beautification?

Response:

Please see the answer for Page 4 (B), Question 1.

Question: Page 6 – Page 8, (2)

Reference 2.2.23: We have been unable to locate the MoDOT Traffic Control for Field Operations information. Can the location of the information be provided?

Response:

MoDOT's *Traffic Control for Field Operations* is available at <http://www.modot.gov/business/manuals/trafficcontrol.htm>

Question: Page 8, (3)

Reference 3.1.1: Is MoDOT asking for the Offeror's expectation of sponsored areas within a certain time frame?

Response:

MoDOT did not specify a time frame but is interested in the number of miles of litter pickup the Offeror can guarantee.

Question: Page 9, (4)

Reference 4.1.4: Please define the types of shoulders MoDOT will be cleaning?

Response:

MoDOT will clean the paved shoulders that are typically mechanically swept.

Question: District 4 & 6 maps contain a lot of symbols and information.

Can MoDOT please interpret the symbols and legends for us? For example, what do the symbols R, V and \$ mean?

Response:

The fonts were not embedded in the maps so some people were unable to correctly view the maps. This is corrected. The RFP also has a table with the Eligible Sponsor-A-Highway sections for Kansas City and St. Louis included with the RFP as an attachment.

Question: District 4 & 6 maps contain a lot of symbols and information. The maps also have color-coding in relation to the legend can MoDOT translate or define what this means in relation to the program?

Response:

The maps have both Adopt-A-Highway and Sponsor-A-Highway routes designated on them. The routes eligible for sponsorship are light blue. The Adopt-A-Highway routes are color coded according to the type of adoption. Adopt-A-Highway has three options: litter cleanup, mowing and beautification. The majority of adoptions are for litter cleanup however the options may be combined. MoDOT reserves the right to alter the list of eligible roadways as needs determine.

Question: District 4 & 6 maps contain a lot of symbols and information. Are any of the areas on the map currently sponsored by volunteers? If so, can a list of those areas be provided?

Response:

Please see response to District 4 & 6 Maps - above. Tables listing the Adopt-A-Highway sections are included with the RFP as an attachment

Additional changes:

On page 6, 2.2.9 – Second sentence should read: Sign installation will be in accordance with MoDOT's *Standard Plans for Highway Construction, Section 900 Traffic Control Devices*.

On page 9, 5.1.3 0 Litter- should read: Any material, item or substance that has been discarded on the highway rights-of-way that has not been expressly placed there by or approved for placement by MoDOT. Includes, but is not limited to, packaging, containers, cans, bottles and paper. Does not include hazardous, heavy or large items.